



POTTSVILLE SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
August 23, 2018

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, August 23, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mrs. Susan Lawrence, Mr. Raymond Rose, Mrs. Kimberly Stilwell, and Mr. Emanuel Wilkerson. Absent were Ms. Katina Bearden and Mr. Kurt Heidel. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Matthew Moyer, Mrs. Danielle McCoy, Mr. David Livengood, Mr. Matthew Miller, Mr. Ryan Regensburg, Mrs. Mary Kramer, members of the press and interested citizens.

PRESENTATION

MONTGOMERY COUNTY COMMUNITY COLLEGE

Dr. Kevin Pollock, President and Dr. David DiMattio, Vice President of the Workforce Development and West Campus, spoke about the college's commitment to the Pottstown community and collaboration with the Pottstown School District. The college's Workforce Development offers micro –credential experiences that can translate into a credit bearing degree programs. High School students are encouraged to pursue this life-long learning opportunity.

ECUADOR SUMMER FIELD TRIP

Mr. Bachman and two Engineering students gave a Power point presentation on their “We Are Innovators’ project and their recent trip to Ecuador sponsored by Dow Chemical. The students explained the development of their food slicer. The students entered their slicer in a competition sponsored by Dow Chemical and were awarded a 10-day field service trip to Ecuador. The students shared their experiences participating in the service project. Mr. Justin Land, Dow Chemical, spoke about the program “We are Innovators” and Dow’s focus on building the workforce of tomorrow.

EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION

The Board adjourned at 7:34 pm

The Board re-convened at 7:53 pm

Mrs. Stilwell left the meeting at 7:53 pm

Mr. Wilkerson left the meeting at 7:53 pm

COMMUNICATION(S)

Senator Mensch Letter: Mr. Rodriguez acknowledged a letter from Senator Mensch congratulating the district on receiving grant funds through PDE expanding alternative breakfast options.

MINUTES

Mrs. Jampo presented the minutes from the Regular Board meeting held on June 21, 2018 for board approval.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of June 2018 (unaudited) and July 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-001**.

TREASURER'S REPORT

Mrs. Jampo presented the Treasurer's Reports for June 2018 (unaudited) and July 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-002**.

COMMITTEE REPORTS

COMMUNITY RELATIONS - Mrs. Lawrence

The Community Relation Committee met on August 2, 2018. A representative from the Family Advisory Committee gave a presentation on the accomplishments of the FAC. Grant funding has ended for the FAC. The Community Relations Committee and district administration will continue to pursue ways to fund and assist the FAC. Dates for upcoming board sponsored event have been set.

CURRICULUM / TECHNOLOGY / CO-CURRICULAR COMMITTEE – Mrs. Lawrence

The Curriculum Committee met on August 2, 2018. The committee discussed options on weighting courses. Other topics for discussion included keeping connections with MCCC, extending the Walking School bus to other elementary schools, electronic report cards and technology updates (summer projects, copy center changes, etc).

FACILITIES / FINANCE COMMITTEE – Mrs. Francis

The committee met on August 9, 2018. Mr. Hylton gave the committee an update on the Rotary' Tree Nursery located at the high school. The trees have been planted. Future options for the nursery include the naming of the nursery and establishing a small meadow in the remaining area of the nursery space. The committee reviewed and recommends Board approval of two change orders for the 2018 Building Envelope, contracts, and the annual consent items found on tonight's agenda. The "Unfinished Business" topic focused on facility options for relocating the Administration Building and moving 5th grade out of the middle school. Discussions are preliminary and will continue at future meetings.

POLICY/PERSONNEL COMMITTEE – Mr. Rose

The committee met on August 9, 2018. Policies for discussion were Policy 201: Admission of Students and Policy 202: Eligibility of Non Resident Students. The committee agreed to table the policies for future discussion. The committee reviewed and recommends the personnel "positions" as found on tonight's agenda for Board approval.

BOROUGH LIAISON REPORT – (no report).

PSBA REPRESENTATIVE /MONTGOMERY COUNTY LEGISLATIVE /MCIU REPRESENTATIVE REPORTS–

Mr. Rodriguez provided information on upcoming PSBA trainings and the annual conference available to Board Members who may be interested in attending. He reported on two legislative topics. State Rep. Jim Cox re-submitted legislation to eliminate the Hold Harmless Structure and Rep. Hennessey and Rep. Quigley re-registered legislation to speed up the fair funding money.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

BOARD ACTION: Minutes, List of Bills and Treasurer's Report

It was moved by Mrs. Barnhill and seconded by Mr. Rose that the Board approve the minutes from the Regular Board meeting held on June 21, 2018, the list of bills for the period of June 2018, July 2018 and the treasurer's report for June 2018 and July 2018 as presented.

All members were in favor. Ayes: Five. Nays: None. Absent: Four. Motion carried.

CONSENT:

It was moved by Mrs. Lawrence and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITIONS

Classified

Learning Coach, Liaison for virtual learning * **Addendum #2018-2018-003**

Co-Curricular Assignment: Non-Professional Category * **Addendum #2018-2019-004**

Wellness Champions, grant funded, 8 positions at \$1,000/yr.

RESIGNATIONS/TERMINATIONS

Administrative

Dr. Steven Park, Director of Career & Technical Education, Pottstown High School, resignation for the purpose of retirement, effective September 28, 2018; hire date August 11, 2015.

Professional

Nicole Leh, Elementary Teacher, Rupert Elementary, resignation effective when position is filled or September 15, 2018; hire date October 1, 2009.

Dana DiDonato, Secondary Teacher, Pottstown Middle School, resignation effective when position is filled or September 16, 2018; hire date August 25, 2009.

Jacquelyn Mathias, Secondary Teacher, Pottstown High School, resignation effective when position is filled or September 14, 2018; hire date August 27, 2013.

Mary Ann Hill, Middle School Teacher, resignation for the purpose of retirement, effective February 24, 2019; hire date August 27, 1985.

Ratify Beth Taylor, Elementary Teacher, resignation effective August 21, 2018; hire date August 25, 2008.

Ratify Traci Miller, Elementary Teacher, resignation effective August 22, 2018; hire date November 5, 2012.

Classified

Natalya Nodolski, Pre-K Counts Classroom Assistant, Franklin Elementary, resignation effective August 31, 2018; hire date June 6, 2017.

Ratify Robert Macadangdang, Substitute Support Staff, resignation effective June 8, 2018; hire date May 2, 2018.

Ratify Janai Robinson, Substitute Nurse, termination due to non-compliance with new hire procedures; hire date February 20, 2018.

Ratify Transportation Van Drivers, Van Assistants and Substitutes, termination due to outsourcing transportation services, effective June 29, 2018:

Edward J. Coffey	Charles D. Glackin	Larry Harrison	Dennis Buck
Thomas E. Coyle	Shanti Louallen	David A. Tokarski	Thomas Reed
Richard C. Huss	Ruth E. Rambo	Michael Burdan, Substitute Van Driver	
Michael Evans, Van Driver			

Ratify Chloe Seidel, Classroom Assistant, Pottstown High School, resignation effective July 11, 2017.

Ratify Michelle Bridge, Classroom Assistant, Pottstown Middle School, resignation effective August 20, 2018; hire date August 31, 2016.

Ratify Amy Iezzi, Classroom Assistant, Barth Elementary, resignation effective August 14, 2018; hire date August 22, 2007

Ratify Alice Weaver, Part-time Cafeteria Worker, Pottstown High School, resignation for the purpose of retirement, effective June 30, 2018; hire date August 24, 2016.

Ratify Brittany Adamski, Intervention Assistant, Franklin Elementary, resignation effective August 10, 2018; hire date September 16, 2016.

Ratify Gwendolyn Lanier-Gardner, Temporary Classroom Assistant, termination due to end of assignment, effective June 30, 2017; hire date April 30, 2017.

Ratify Lanita Henderson, Student Proctor, Lincoln Elementary, resignation effective August 1, 2018; hire date August 3, 2013.

Ratify Heather Quiles, Student Proctor, Franklin Elementary, resignation effective August 20, 2018.

LEAVES

Administrative

Ratify Kevin Downes, Principal, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, effective June 26, 2018, end date August 24, 2018.

Ratify Steven Parks, Director of Career & Technical Education, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective August 8, 2018, end date tbd.

Professional

Ratify Jane Hospador, Elementary Teacher, Franklin Elementary, request for intermittent leave of absence covered by Family Medical Leave Act, anticipated effective date August 21, 2018, end date tbd.

Ratify Lisa Kolb, Elementary Teacher, Pottstown Middle School, request for intermittent leave of absence covered by Family Medical Leave Act, effective August 21, 2018, end date tbd.

Beth Mason, Middle School Teacher, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be November 3, 2018, end date tbd.

Classified

Ratify Linda Ames, Custodian, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective July 9, 2018, end date tbd.

Roxanne Leh, Part-time Cafeteria Worker, Rupert Elementary, request for leave of absence effective August 24, 2018, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Administrative

Ratify Jeffrey Delaney, from Assistant Principal to Director of Career & Technical Education, effective July 12, 2018, no change in compensation (replace S. Park).

Exempt

Ratify Rena Manela, from Temporary Virtual Learning Facilitator to Full-Time Virtual Learning Facilitator, effective August 21, 2018, no change in compensation.

Classified

Ratify Jeffrey Endy, from Summer Cleaner to Substitute Support Staff, effective July 1, 2018, hourly rate per schedule.

Ratify Anya Jackson-Thorpe, from Student Intern to Substitute Support Staff, effective August 9, 2018, hourly rate per schedule.

Ratify Claire Fetterman, from Student Intern to Substitute Support Staff, effective August 9, 2018, hourly rate per schedule.

Ratify Gianna Kimmell, from Student Intern to Substitute Support Staff, effective August 9, 2018, hourly rate per schedule.

Ratify Melissa Caballera, from Substitute Support Staff to Classroom Assistant, Barth Elementary, effective August 21, 2018, \$13.65/hr. (replacing A. Iezzi).

Ratify Karen Carter, from Intervention Assistant to Classroom Assistant, Pottstown Middle School, effective August 21, 2018, no change in hourly rate. (replacing D. Galloway).

ELECTIONS:

Administrative

Ratify Mary Elizabeth Kramer, Principal, Franklin Elementary, effective August 10, 2018, \$96,000/yr (replacing K. Downes).

Ratify David Livengood, Assistant Principal, Pottstown High School, effective August 20, 2018, \$90,000/yr (replacing J. Delaney).

Ratify Matthew Miller, Director of Co-Curricular Activities, Pottstown High School, effective July 30, 2018, \$80,000/yr (replacing S. Anspach).

Professional

Ratify Eric Santiago, Special Education Teacher, initial assignment to be Pottstown Middle School, effective August 21, 2018, \$45,000/yr + Special Education Stipend in accordance with Professional Agreement, Step 1-Bach (contract of T. Kemmerle).

Ratify Gabrielle Profrock, Secondary Teacher, initial assignment to be Pottstown High School, effective August 21, 2018, \$49,000/yr., Step 1 - Mast (contract of J. Thomas).

Ratify Jade Hayes, Secondary Teacher, initial assignment to be Pottstown Middle School, effective August 21, 2018, \$49,000/yr, Step 3 - Mast (contract of J. Leimeister).

Ratify Kathryn Fretz, Elementary Teacher, initial assignment to be Rupert Elementary, effective August 21, 2018, \$51,000/yr, Step 3 - Mast + 15 (contract of B. Oxenford).

Ratify Iris Bucci, Secondary Teacher, initial assignment to be Pottstown Middle School, effective August 21, 2018, \$49,000, Step 1 - Mast (contract of N. Accor).

Ratify Patricia Evans, Special Education Teacher, initial assignment to be Pottstown Middle School, effective August 21, 2018, \$46,000/yr + Special Education Stipend in accordance with Professional Agreement, Step 3 - Bach (contract of L. Kanopka).

Ratify Tamara Gundersen, Special Education Teacher, initial assignment to be Franklin Elementary, effective August 21, 2018, \$49,000/yr + Special Education Stipend in accordance with Professional Agreement, Step 1 - Mast.

Ratify Maria Costanzi, Long Term Substitute Teacher, Pottstown Middle School, effective August 21, 2018, \$194/day (coverage for L. Himmelreich).

Ratify Theresa Morasco, Elementary Teacher, initial assignment to be Pottstown Middle School effective August 21, 2018, \$52,000/yr, Step 6-Mas (contract of B. Taylor).

Ratify Ali Nackers, Elementary Teacher, initial assignment to be Rupert Elementary, effective August 21, 2018, \$45,000/yr, Step 1 - Bach, (contract of N. Leh).

Steven Irick, Career & Technical Education, Pottstown High School, effective August 22, 2018, \$45,000/yr, Step 1 - Bach (replacing J. Mathias).

Ratify Aubrey McElroy, Long Term Substitute Teacher, Pottstown Middle School, effective August 21, 2018, \$194/day (coverage for M. Regensberg).

Rebecca Pershouse-Olson, Long Term Substitute Teacher, Pottstown Middle School, effective October 10, 2018, \$194/day (coverage for K. German).

Ratify Christine Hall, Elementary Teacher, initial assignment to be Rupert Elementary, effective August 21, 2018, \$45,500/hr., Step 1 Bach +15 (contract of D. DiDonato).

Ratify Brooke Bartman, Special Education Teacher, initial assignment to be Pottstown High School, effective August 21, 2018, \$49,000 + Special Education Stipend in accordance with Professional Agreement, Step 1 - Mast (contract K. Kemmerer).

Ratify Jonna Williams, Long Term Substitute Teacher, Barth Elementary, effective August 21, 2018, \$194/day (Coverage for M. Emery).

Exempt

Ratify Traci Miller, Pre-K Counts Teacher, Annex Building, effective August 22, 2018, \$47,000/yr (grant funded).

Classified

Part-Time Student Interns, effective July 1, 2018, 10 hrs/week, \$10.79/hr:

- Jahyre Graves Human Resources (replacing G. Kimmell)
- Hannah Shankle Human Resources (replacing C. Fetterman)
- GianKirk Kimmell Co-Curricular (replaciing A. Lopez)
- Julia Morton Special Education (replacing A. Johnson)

Ratify Heather Allan, Part-time Student Proctor, Rupert Elementary, effective August 21, 2018, 2 hrs/day, \$12.33/hr (replacing C. Weiss). This is in addition to her roles as Part-time Kindergarten Assistant.

Sarah Golden, Part-Time Student Proctor, Rupert Elementary, effective August 27, 2018, 10 hrs/wk., \$11.74/hr (replacing H. Allan).

Ratify Reon Astheimer, Substitute Support Staff, effective August 21, 2018, hourly rate per schedule.

Jimai Springfield, Substitute Part-time Learning Coach, BSLs, Admin Bldg, effective August 27, 2018, \$29/hr.

2017/2018 Mentor Assignments *Correction

Mentor: Ratify Theresa Spitko - Stipend: \$539.50 [New Teacher: Stephanie Malfaro]

2018 Summer Programs Additions

ESY - IEP Writers, \$29/hr: Ratify Beth Mason and Nichola Pezzino

ESY - Nurse: Ratify Dawn Hankins, \$29/hr

21st Century Summer Program: Ratify Amy Nagle, Tutor/Substitute, \$29/hr.

CO-CURRICULAR ASSIGNMENTS

2018/2019 Co-Curricular Assignments: Fall Sports ***Addendum #2018-2019-005**

2018/2019 Game Workers, \$12/hr.

Kevin Krause Todd Wallace Jim Schaaf Ray Gus Maggie Munz

PAYMENT OF SICK LEAVE

Accumulative Sick Leave Payment, In accordance with Act 93 Guidelines

Anne Frederick \$10,152.16

Accumulative Sick Leave Payment, In accordance with Support Guidelines

Thomas Coyle	\$ 111.60	Louise Daniels	\$ 4,220.00	Mary Galloway	\$ 3,460.00
Larry Harrison	\$ 1,347.50	JoAnne Howe	\$ 1,860.00	Edna Discuillo	\$ 1,160.00
Thomas Reed	\$ 361.20				

TUITION REIMBURSEMENT

Professional

Name	School	6/30/18 deadline	Name	School	6/30/18 deadline
Desiree Schwoyer	PHS	\$ 1,560.00	Liam Gibbons	PHS	\$ 1,125.00
Susan Hallman	Franklin	\$ 430.00	Richard Saylor	PMS	\$ 1,350.00

Kaylee Weldon	Franklin	\$ 1,416.00	Theresa Dundon	PHS	\$ 180.00
Diane Shoffstall	PHS	\$ 1,029.00	Danielle Lawrence	PMS	\$ 1,500.00
Jaime Parris	Rupert	\$ 3,000.00	Victoria Damiano	PMS	\$ 1,500.00
Erin Bumbaugh	PMS	\$ 1,500.00	Michael Hewitt	PHS	\$ 1,971.00
<u>Support Staff/Exempt</u>					
Amanda Fraterman	Admin	\$ 3,000.00			

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve the following professional leaves:

Bldg.	Name	Conf. Title	Location	Dates Attend	Cost
PHS	Robert Decker	HS Teacher Meeting-Mathematics	Pittsburgh, PA	9/27/2018 - 9/28/2018	\$555.00 pd by bldg budget
PHS	Diane Fox	Research Teachers Conference	Washington, DC	09/28/2018-09/30/2018	\$130.00 pd by Regeneron Grant
Admin	Karen Kile	Early Childhood Summit	Penn State, PA	10/15/2018 - 10/17/2018	\$923.00 pd by Pre-K Counts Grant

ATTENDANCE OFFICERS 2018/2019

The Superintendent recommends the Board approve/ratify the Attendance Officers for 2018/2019 as presented:

Principals:	Mr. Ryan Oxenford	Mr. Bran Hostetler
	Ms. Beth Kramer	Mrs. Danielle McCoy
	Mrs. Calista Boyer	
	Mr. Matthew Moyer	
Assistant Principals:	Mr. David Livengood	Mr. Daniel Perez
		Mr. Ryan Regensburg
Director of Career & Tech. Ed	Mr. Jeffrey Delaney	
High School Guidance Secretary	Ms. Christina Sellers	
High School Attendance Clerk	Ms. Kim Baldwin	
School Resource Officer	Detective Anthony Fischer	
Middle School Secretary	Mrs. Kelly Ortlip	
Middle School Clerk	Mrs. Aprille Doherty	
PMS Student Service Coordinator	Mr. Levert Hughes	
Director of Student Services	Dr. LaTanya White	
Out of District Placement Coordinator	Ms. Amanda Fraterman	

DISTRICT SPONSORED CO-CURRICULAR ACTIVITIES

The Superintendent recommends the Board approve the 2018/2019 District Sponsored Co-Curricular Activities as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-006**

CHANGE ORDERS: 2018 BUILDING ENVELOPE PROJECT

The Superintendent recommends the Board approve the 2018 Building Envelope Project changes orders as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-007**

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-008:**

Martin Luther School ESY	New Story 2018/2019	New Story 2018/2019
PHMC/Wordsworth Academy ESY	New Story 2018/2019	Toshiba Business Solutions

PHMC/Wordsworth Academy ESY	New Story 2018/2019	Spur Staffing
Buxmont Academy 2018/2019	New Story 2018/2019	ACS Consutants Inc.
Devereux Foundation 2018/2019	New Story 2018/2019	MOU: St. Joseph's Univ.
Timothy School 2018/2019	New Story 2018/2019	MOU: Macoma Inc.
Woods 2018/2019	New Story 2018/2019	MOU: Creative Health
Camphill Special School 18/19	New Story 2018/2019	MOU: Family Serivces
Camphill Special School 18/19	New Story 2018/2019	MOU: YWCA
Bancroft 2018/2019	New Story 2018/2019	MOU: Fresh Start Fitness
The Academy	New Story 2018/2019	US Medical Staffing - addend.
The Lincoln Center	River Rock Academy	Therapy Travelers
School Operation Servs. - addend	Delta-T Group	

ATHELETIC PROGRAM TICKET PRICES

The Superintendent recommends the Board the athletic program ticket prices for 2018-2019 school year be adopted as presented. Prices reflect no change from 2017-2018.

2018-2019 Athletic Program Ticket Prices:

General Admission \$5.00 Student Admission \$4.00

PSD WORKER’S COMPENSATION MEDICAL PANEL PROVIDERS

The Superintendent recommends the Board approve the panel of medical providers as presented in accordance with Pennsylvania Worker's Compensation Act and a copy be filed in the Secretary’s office as **Addendum #2018-2019-009**.

SCHOOL PHYSICIAN AND DENTIST RATES

The Superintendent recommends the Board approve the 2018-2019 school physician and school dentist for fees as listed:

<u>School Physician:</u>	Dr. John Anderson	933 N. Charlotte	\$11.00 <i>per school physical</i>
			\$75.00 <i>consultant</i>
<u>School Dentist:</u>	Dr. Louis Raven	63 N Hanover	\$4.80 <i>per exam</i>

SCHOOL RESOURCE OFFICER RESOLUTION

The Superintendent recommends the Board approve the School Resource Officer Resolution as presented and a copy by file in the Secretary’s office as **Addendum #2018-2019-010**.

Upon roll call vote, all members present voted aye. Ayes: Five. Nays: None. Absent: Four. Motion carried.

NON-CONSENT:

Mr. Kalis reviewed the motion to approve the settlement agreements as discussed in the executive session.

Hearings from Patrons of the Schools (limited to non-consent items)

None.

Board Comments:

None

SETTLEMENT AGREEMENT

It was moved by Mrs. Barnhill and seconded by Mrs. Lawrence that the Board approve a Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement and a copy be filed in the Secretary’s office as **Addendum #2018-2019-011**. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board.

Upon roll call vote, all members present voted aye. Ayes: Five. Nays: None. Absent: Four.
Motion carried.

SETTLEMENT AGREEMENT

It was moved by Mr. Rose and seconded by Mrs. Barnhill that the Board approve a Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement and a copy be filed in the Secretary's office as **Addendum #2018-2019-012**. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board.

Upon roll call vote, all members present voted aye. Ayes: Five. Nays: None. Absent: Four.
Motion carried.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

INFORMATION

- LRP School Board Directors Professional Development Article
- Act 55 of 2017
- Monthly Meeting Notice: September 2018
- PSBA Election of Officers: September Board Meeting

FEDERATION REMARKS

Mr. Decker welcomed all the new staff. He thanked Mr. Wilkerson for his service to the school district and students.

ROUND TABLE

Mrs. Barhnill enjoyed the students' presentation and is excited about their project.

Mrs. Lawrence looks forward to a successful school year.

Mr. Armato welcomed all new staff. He looks forward to working with staff and supporting the students in this new school year.

Mr. Rose liked the students' presentation and supports future projects. He looks forward to the new school year.

Mr. Rodriguez gave a brief Power point presentation on the Beech Street Learning Studio.

Mrs. Francis is pleased to have the Beech Street Learning Center. She announced an executive session for the purpose of Personnel and Litigation to take place at the close of the meeting.

ADJOURN

It was moved by Mr. Rose and seconded by Mrs. Barnhill that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 8:23 p.m.

Maureen Jampo
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
September 20, 2018**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, September 20, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mrs. Susan Lawrence, and Mr. Emanuel Wilkerson. Absent were Mr. Kurt Heidel, Mr. Raymond Rose and Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mrs. Danielle McCoy, Mrs. Mary Kramer, Mr. Brian Hostetler, Dr. LaTanya White, Mrs. Kelly Leibold and Mr. Robert Decker, members of the press and interested citizens.

Mr. Heidel entered the meeting at 7:11 pm.

PRESENTATIONS

Go Fourth Report

Ms. Amy Wolfe and Board President, Mrs. Amy Francis gave a report on the 2018 Go Fourth Festival. A PowerPoint presentation illustrated the various activities and community members attending the festival. Ms. Wolfe and Mrs. Francis extended their thanks and appreciation to everyone for their time, talent and contributions. Plans for the 2019 Go Fourth Festival are in progress with hopes to expand the event.

General Obligation Bond Series 2000 Refinance

Mr. Jamie Schlesinger gave an overview of debt of the district. He explained a two (2) step process for refinancing bonds for the 2018/2019 school year. Step 1 is the opportunity to refinance the General Obligation Bond Series 2000 by December 31, 2018 with a savings of approximately \$150,000. Step 2 is an opportunity to refinance the GOB Series 2014 with another savings of approximately \$150,000. The district would realize a total of \$300,000 in savings for the 2018/2019 school years.

The administration asked the Board for direction to move forward with the refinancing process. All members were in agreement to move forward with the refinancing and place the Parameters Resolution on the October Board Agenda for approval.

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL

The Board adjourned at 7:24 pm

The Board re-convened at 7:43 pm

MINUTES

Mrs. Jampo presented the minutes from the Regular Board meeting held on August 23, 2018 for board approval.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of August 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-013**.

TREASURER'S REPORT

Mrs. Jampo presented the Treasurer's Reports for August 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-014**.

COMMITTEE REPORTS

COMMUNITY RELATIONS – Ms. Bearden

The Community Relation Committee met on September 6th. The committee was pleased to have Mr. Rose volunteer as the Advocacy Committee Liaison to the School Board. Community Relations sponsored events and brainstorming ideas were reviewed and discussed.

CURRICULUM / TECHNOLOGY / Co-CURRICULAR COMMITTEE – Mrs. Lawrence

The Curriculum Committee met on September 6th. The main topic of discussion focused on moving/repairs to the Administration Building and moving 5th grade out of the middle school. The Comprehensive Plan is now open to public for review. Co-Curricular updates included a report on the Franklin Fields and student participation in all co-curricular activities.

FACILITIES / FINANCE COMMITTEE – Mr. Heidel

The committee met on September 13th. Topics discussed by the committee included the bond refinancing, the role of the school board in regards to the draft Land Bank agreement, a request to authorize a meadow at the high school's tree nursery and facility space needs for the future. The committee was in agreement to move forward with the bond refinance process. Members voiced concerns with the use of chemicals needed to treat and prepare the ground for a meadow. These items appear on tonight's agenda for board approval. The committee also supported advertizing for a Request for Proposal for an energy that would look at the building for capacities, repairs, systems that would promote savings.

POLICY/PERSONNEL COMMITTEE – Mrs. Lawrence

The committee met on September 13th. The members supported a change in a classified job description. Policy 004 was reviewed and is recommended for board approval on tonight's agenda. Other policies discussed were Policy 201 and Policy 202; not action at this time.

BOROUGH LIAISON REPORT – (no report).

PSBA REPRESENTATIVE /MONTGOMERY COUNTY LEGISLATIVE /MCIU REPRESENTATIVE REPORT S– no report.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

Mary Robinson, resident, addressed the Board with concerns about the bussing policy. She asked the Board to consider transporting students in grade 6 who attend St. Aloysius. Students have a two to three mile walk.

Mike Spatarella, resident, asked the Board for help with bussing students who attend St. Aloysius. He asked the Board to look into a reimbursement from the Commonwealth to help offset the cost.

Michelle Garski, resident, spoke to the Board about her safety concerns for her 6th grader who attends St. Aloysius. Public transportation does not provide drop off at the school; student still has to walk a long distance to the school.

Mrs. Francis stated that the district would need to bus all students in order to provide transportation beyond the current guidelines stated in the policy. Pottstown School District is a “walkable school”. Costs to transport all students would have a very high financial impact to the district and taxpayers. Mrs. Francis invited the parents to attend the committee meetings for more discussion.

Board Members Comments (consent items) - none

BOARD ACTION: Minutes, List of Bills and Treasurer’s Report

It was moved by Mr. Heidel and seconded by Mr. Wilkerson that the Board approve the minutes from the Regular Board meeting held on August 23, 2018, the list of bills for the period of August 2018 and the treasurer’s report for August 2018 as presented.

All members were in favor. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

CONSENT:

It was moved by Ms. Bearden and seconded by Mr. Heidel that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITION(S)

Classified

Front Desk/Buildings & Grounds Clerk to Buildings and Grounds Secretary * Job description Addendum #2018-2019-015.

RESIGNATIONS/TERMINATIONS

Professional

Diana Bilardo, Special Education Teacher, Pottstown Middle School, resignation effective when position is filled or September 30, 2018; hire date March 29, 2018.

Jennifer McGraw, Elementary Teacher, Franklin Elementary, resignation effective when position is filled or October 27, 2018; hire date March 12, 2007.

Ratify Gabrielle Profrock, Secondary Teacher, Pottstown High School, resignation effective September 7, 2018; hire date August 21, 2018.

Ratify Aubrey McElroy, Long Term Substitute Teacher, Pottstown Middle School, resignation effective September 19, 2018; hire date August 21, 2018.

Ali Nackers, Elementary Teacher, Rupert Elementary, resignation effective when position is filled or November 16, 2018; hire date August 21, 2018.

Michael Koman, Elementary Teacher, Lincoln Elementary, retirement effective January 4, 2019; hire date November 11, 2003.

Classified

Ratify Nicholas Vivian, Substitute Support Staff, resignation effective August 22, 2018.

Ratify Denise Scott, Substitute Support Staff, resignation effective August 22, 2018.

Ratify Shilid Ford-Bey, Intermittent Copy Center Clerk, termination effective August 22, 2018 (position eliminated).

Ratify Daijana Codett, Substitute Front Desk Clerk, resignation effective August 22, 2018.

Ratify Robert Yost, Substitute Support, Maintenance, termination effective August 22, 2018 (no work activity).

Ratify David Robinson, Substitute Support Staff, termination effective August 21, 2018 (non-compliance with new hire procedures).

Ratify Maria George, Substitute School Nurse, resignation effective August 10, 2018; hire date October 4, 2016.

Gerard Gleeson, Classroom Assistant, Pottstown High School, resignation effective September 28, 2018; hire date June 6, 2013.

LEAVES

Professional

Matthea Miller, Special Education Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective dated to be November 5, 2018, end date tbd.

Lauren Emes, Pre-K Counts Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, effective September 28, 2018, end date tbd.

Ratify Kristen Ellis, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective September 12, 2018, end date tbd.

Classified

Ratify Jill Fox, Part-time Elementary Cleaner, Franklin Elementary, request for intermittent leave of absence effective August 30, 2018, end date tbd.

Ratify Kerry Kline, Classroom Assistant, Lincoln Elementary, request for intermittent leave of absence covered by Family Medical Leave Act, effective September 4, 2018, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Exempt

Ratify Susan Ross, from Administrative Assistant to Student Services Pupil Coordinator, Admin., effective August 14, 2018, \$38,197/yr.

Ratify Kimberly Howerter, from PEAK Pre-K Counts Coach to Pre-K Counts Teacher, Annex, effective September 19, 2018, \$46,000/yr (granted funded)

Classified

Ratify Emily Hunsberger, from Classroom Assistant to Intervention Assistant, Franklin Elementary, anticipated effective date to be September 19, 2018 or sooner, \$13.92/hr (replacing B. Adamski).

Ratify Jimai Springfield, from Substitute Part-time Learning Coach to Part-time Learning Coach, Beech Street Learning Center, effective September 10, 2018, 4 hrs/day, \$29/hr

ELECTIONS:

Exempt

Ratify correction in salary: Traci Miller, Pre-K Counts Teacher, \$45,500/yr, grant funded (*previously approved August 23, 2018*)

Professional

Correction to Step,: Ratify Brooke Bartman, Special Education Teacher, 49,000/yr + Special Education Stipend, Step 2 - Mast **previously approved as Step 1- Mast August 23, 2018*)

Classified

Ratify Sarah Clark, Part-time Learning Coach, Beech Street Learning Studio, effective September 19, 2018, \$29/hr.

Maria Henzes, Pre-K Counts Classroom Assistant, Franklin Elementary, effective September 21, 2018, \$13.65/hr (replacing N. Nodolski)

Ratify Victoria Schwartz, Intervention Assistant, Pottstown Middle School, effective August 28, 2018, \$13.65/hr (replacing K. Carter).

Hannah Rowe, Part-time Cafeteria Worker, Pottstown High School, effective September 24, 2018, 4 hrs/ day, \$11.74/hr (replacing A. Weaver).

Ratify Diane Mossman, Part-time Student Proctor (Breakfast), Lincoln Elementary, effective September 4, 2018, 5 hrs/wk , \$11.74/hr (replacing L. Henderson).

Ratify Yanira Morales, Part-time Student Proctor (Lunch), Lincoln Elementary, effective September 4, 2018, 10 hrs/wk, \$11.74/hr (replacing L. Henderson). This is in addition to her roles as Substitute Support Staff.

Ratify Pamela Knittle, Part-time Student Proctor (Breakfast), Franklin Elementary, effective September 4, 2018, 5 hrs/wk, \$11.74/hr (replacing H. Quilles).

Ratify Collene Smith, Substitute Support Staff, effective September 5, 2018, hourly rate per schedule.

Pottstown High School Learning Center Program, \$29/hr
Learning Center Teachers: Scott Braunsberg and Theresa Dundon

All Pottstown High School Teacher-Certified staff are approved as Substitute Teachers on an "as need" basis.

21st Century After School Tutoring 2018/2019: funded by 21st Century Grant
All Pottstown School District Teacher-Certified staff members are approved on an "as need" basis as 21st Century Tutors, \$29/hr and as 21st Century Classroom Assistants, \$13.65/hr.

All Pottstown School District Classroom Assistant are approved on an "as need" basis as 21st Century Classroom Assistants, \$13.65/hr.

Coordinators: HS - Nick Fox - \$29/hr not to exceed 12 hrs.
MS - Michael Ishler - \$29/hr not to exceed 6 hrs.
MS - Richard Saylor - \$29/hr not to exceed 6 hrs.

ABC Fitness Program, \$29/hr (funded by Healthy Schools Community Grant)
(1) Josh Pierce - Barth Elementary (3) Matt Cohen - Lincoln Elementary
(2) Matt Fabian - Franklin Elementary (4) Nicole Valenti - Rupert Elementary

Medical Services
All Pottstown School District Nurses are approved for all after-school programs and activities including 21st Century, on an "as need" basis, compensation to commensurate with salary rate.

Homebound Instruction, \$29/hr
Ratify Krista Corropolese, Pottstown Middle School, from August 27, 2018 through the end of 2018/2019 school year, intermittent assignment not to exceed 5 hrs per week.

CO-CURRICULAR ASSIGNMENTS
Co-Curricular Assignments: 2018/2019 Fall Sports * **Addendum #2018-2019-016.**

TUITION REIMBURSEMENT

Administrative
Matthew Moyer Rupert \$3,000.00

ACCUMULTIVE SICK LEAVE PAYMENT

Administrative
Kevin Downes, In accordance with the Act 93 Agreement, \$875.00
Robert Kripplebauer, In accordance with Act 93 Agreement, \$1,575.00

Professional
Karen Kemmerer, In accordance with the Professional Agreement, \$1,240.00

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve the following professional leaves:

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Maureen Jampo	2018 Business Managers Workshop	Macungie, PA	10/03/2018 - 10/05/2018	\$870 pd by dept budget
Admin	Diane Meck	Child Acctg Conference	Hershey, PA	10/29/2018 - 10/31/2018	\$957 each - pd by dept budget
	Marissa Bush				
Admin	Denise Leschak	LETRS TOT	Harrisburg, PA	11/07/2018 - 11/08/2018	\$279.00 pd by Title 1 Grant

POLICY

The Superintendent recommends the Board approve the Policy 004 as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-017**.

- Policy 004: Local Board Procedures – Membership

ACKNOWLEDGE SUPERINTENDENT EVALUATION

Motion to acknowledge the evaluation report of the Superintendent in accordance with the Pennsylvania Department of Education evaluation process. When the Board accepts the evaluation it will be posted to the district website and a copy be filed in the Secretary's office as **Addendum #2018-2019-018**.

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-019**:

Opportunities School	Martin Luther School	MOU: Art Fusion
Opportunities School	MOU: Green Valleys Water Shed	MOU: YWCA
The Pathway Schools	MOU: Pottstown Family Ctr	MOU: Public Health Mgmt Corp.
Fairwold Academy	MCIU Title Inter-agency Agrmt	MOU: Steel River Playhouse
		MOU: Scattergood Foundation

SETTLEMENT OF 2017PER CAPITA and 2017 OCCUPATIONAL TAX

The Superintendent recommends the Board the approve the resolution exonerating the Tax Collector from the balance of the 2017 Per Capita and 2017 Occupational Tax Duplicate as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-020**.

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

NON-CONSENT:

The administrators reviewed the non-consent items for board consideration.

Hearings from Patrons of the schools (limited to non-consent items)

None.

PSBA ELECTION OF OFFICERS

The Superintendent recommends the Board participate in the voting procedures of PSBA Election of Officers endorsing the candidates of choice: (1) President-Elect Erick Wolfgang; (2) Advisor: Amy Goldman; (3) Vice-President: Art Levinowitz; (4) Trustee Seat 1: Richard Frerichs; (5) Eastern At Large: Maura Buri; (6) Trustee Seat 2: William S. LaCoff; (7) Trustee Seat 3: Nathan G. Mains; and a copy of the voting ballot be filed in the Secretary's office as **Addendum #2018-2019-021**.

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the board endorse the candidates of choice as presented.

Upon roll call vote, all members voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

HS ROTARY TREE NURSERY MEADOW

The Superintendent recommends the Board approve moving forward with the High School Rotary Tree Nursery meadow as presented at the Facilities/Finance Committee meeting.

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the board approve moving forward with the High School Rotary Tree Nursery meadow.

Upon roll call vote, the vote was recorded as follows: Mr. Armato: aye, Mr. Wilkerson: aye, Ms. Bearden: aye, Mrs. Lawrence: aye, Mrs. Barnhill: aye, Mr. Heidel: nay, Mrs. Francis: aye. Ayes: Six. Nays: One. Absent: Two. Motion carried.

SCHOOL BOARD DIRECTOR RESIGNATION

Motion to accept the resignation of Mr. Emanuel Wilkerson from the Board of School Directors, effective October 1, 2018.

It was moved Mr. Wilkerson and seconded by Mr. Heidel that the board accept the resignation of Mr. Wilkerson effective October 1, 2018.

Upon roll call vote, the vote was recorded as follows: Mr. Wilkerson: abstain, Mrs. Lawrence: aye, Mr. Heidel: nay, Mrs. Francis: aye, Ms. Bearden: abstain, Mrs. Barnhill: aye, Mr. Armato: aye. Ayes: Four. Nays: One. Abstention: Two. Absent: Two. Motion carried.

The Board was in agreement to request letters of interest from the public to fill the vacancy created by the resignation of Mr. Wilkerson. Letters of Interest will be reviewed by the Board and interviews would take place on October 25, 2018. An advertisement will be placed in the local newspaper and posted on the district website.

MCIU BOARD OF DIRECTOR REPRESENTATIVE

The Superintendent recommends the Board appoint Kimberly Stilwell as the interim representative effective October 1, 2018 to fill the vacancy created by the resignation of Emanuel Wilkerson.

It was moved by Mr. Wilkerson and seconded by Ms. Bearden that the Board elect Mrs. Kimberly Stilwell as the interim MCIU Board representative to fill the vacancy created by the resignation of Mr. Emanuel Wilkerson.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Facilities Update:

- a. Edgewood Building
- b. Administration Building
- c. RFQ Advertisement

Mr. Rodriguez reviewed his understanding from the Board that the administration is to not try and open Edgewood for the 2019-2020 school year, but should move forward with looking at the structure and options of the district facilities as discussed at the committee meetings. His understanding from discussions at the committee meetings is that more information is needed on what it takes to repair the Administration building. Input from the public is important to the Board and administration in order to make decisions. The Request for Qualifications will focus on all buildings. Mr. Rodriguez requested Board Members to voice any concerns about the direction to move forward with the RFQ.

Board Members asked if the Reynolds Guaranteed Energy Savings contract could be renewed.

Ms. Jampo explained the contract did not include Edgewood and could not be renewed.

Board Members were in agreement to move forward with the RFQ.

INFORMATION

1. Press Conference Update: Mr. Rodriguez stated the press conference centered on the presentation of a \$1 million grant from PDE to the Pottstown School District. The grant was a direct result from advocacy efforts to state legislators. The press conference can be viewed on the district's Facebook page.
2. LRP Board Professional Development – a monthly publication for school board directors.
3. Monthly Meeting Notice: October 2018 – committee and board meetings for October.

FEDERATION REMARKS

Mr. Decker thanked Mr. Wilkerson for his service to the district and community. He appreciated the opportunity to attend the press conference and thankful for the additional funds that exceed the budget deficit. Mr. Decker stated that the collective decision to move 5th grade to the middle school was not the best decision and he asked the Board and Administration to keep this on the radar and address in the near future.

ROUND TABLE

Mr. Heidel thanked the legislators for their work. He thanked Mr. Wilkerson for his service.

Mrs. Barnhill wished Mr. Wilkerson good luck.

Mrs. Lawrence agreed the Board needs to keep the middle school on their radar. She is sad to accept Mr. Wilkerson's resignation but recognizes it is the right thing for Mr. Wilkerson.

Ms. Bearden agreed with comments regarding the middle school issue and to move forward with the what the current board can review while not making a hasty decisions. She wished Mr. Wilkerson the best in whatever he does.

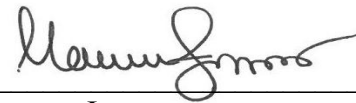
Mr. Armato recognized Mr. Wilkerson as a good example of what a good education can provide. Mr. Armato noted that the middle school issue is complex, requiring time to review all options and how they affect other things. He thanked Ms. Jampo and Mr. Rodriguez for their efforts that brought the \$1million dollar grant to Pottstown School District.

Mrs. Francis expressed her appreciation for the great events of today. She thanked Mr. Wilkerson for his dedication to the community and district. She looks forward to his return to the community.

Mr. Wilkerson thanked his teachers for their support and influence they had on him. He thanked the Board for their continuous dedication to the students.

ADJOURN

It was moved by Mr. Wilkerson and seconded by Mr. Heidel that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 8:52 p.m.



Maureen Jampo
Board Secretary



POTTSVILLE SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
October 18, 2018

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, October 18, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mrs. Susan Lawrence, Mr. Kurt Heidel, Mr. Raymond Rose and Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Assistant Board Secretary, Mrs. Mary Ellen Urquhart; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Brian Hostetler, Mr. David Livengood, Mr. Matthew Moyer, Mrs. Kelly Leibold and Mr. Robert Decker, members of the press and interested citizens.

OATH OF OFFICE: STUDENT BOARD REPRESENTATIVES

Mr. Rodriguez presented the following appointed student representatives to Judge Palladino who administered the Oath of Office: Angelica Calel, Logan Ruyak and Andrew Green.

PRESENTATION

NORTH BAY PROJECT

Mr. Oliver Bass, Vice President of Communications and Engagement, Natural Lands Trust, gave an overview of the development of the program. The concept of the three year program is to provide outdoor education and improve access and appreciation for the natural world.

Mr. Rick Garber, Director of Education, NorthBay, gave a Power Point presentation describing the vision, mission and goals of NorthBay. The program is a multi-year program that focuses on education and interlines with curriculum taught in the classroom. The program began with the 4th grade class over a 3 year period and culminates with a

MINUTES

Mrs. Urquhart presented the minutes from the Regular Board meeting held on September 20, 2018 for board approval.

LIST OF BILLS

Mrs. Stilwell presented the list of bills paid from the various funds for the period of September 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-022**.

TREASURER'S REPORT

Mrs. Stilwell presented the Treasurer's Reports for September 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-023**.

COMMITTEE REPORTS

COMMUNITY RELATIONS – Ms. Bearden

The Community Relations Committee met on October 4th. The committee conducted interviews for Student Board Representatives. All candidates were excellent candidates.

CURRICULUM / TECHNOLOGY / Co-CURRICULAR COMMITTEE – Mrs. Lawrence

The Curriculum Committee met on October 4th. The committee recommends the Comprehensive Plan for board approval as presented on tonight’s agenda.

FACILITIES / FINANCE COMMITTEE – Mr. Heidel

The committee met on October 11th. The committee recommends the Franklin Field Change Order, contracts and General Obligation Bond refinance for board approval on tonight’s agenda. Discussion topics included a security camera grant, Franklin Building mural and pros vs con for year-round school ideas.

POLICY/PERSONNEL COMMITTEE – Mr. Rose

The committee met on October 11th. Three (3) policies are being recommended by the committee as found on tonight’s agenda. The committee reviewed a draft transcript policy and determined more discussion is needed. Policy 810 was reviewed; no change to the policy. Future personnel needs for PreK Counts and autistic support were discussed.

BOROUGH LIAISON REPORT – (no report).

PSBA/MONTGOMERY COUNTY LEGISLATIVE /MCIU REPRESENTATIVE REPORT S– MRS. STILWELL

Several legislative bills to report on include SB1095 (changes to graduation requirements) is presented for signing; SB2 (voucher bill) no action; Career & Technical legislation is in discussion; and HB1386 (changes to teacher certifications) was presented to Governor Wolf.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

Mrs. Lawrence asked the administration to amend the typographical error found in the horizontal salary movement exhibit.

BOARD ACTION: Minutes, List of Bills and Treasurer’s Report

It was moved by Mrs. Lawrence and seconded by Mrs. Barnhill that the Board approve the minutes from the Regular Board meeting held on September 20, 2018, the list of bills for the period of September 2018 and the treasurer’s report for September 2018 as presented.

All members were in favor. Ayes: Eight. Nays: None. Absent: One. Motion carried.

CONSENT:

It was moved by Mr. Heidel and seconded by Mrs. Lawrence that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Administration

Ryan Regensburg, Assistant Principal, Pottstown Middle School, resignation effective when position is filled or November 19, 2018; hire date February 2, 2006.

Professional

Amy Skarbek, Elementary Teacher, Barth Elementary, resignation effective November 5, 2018; hire date February 13, 2002.

Stephen Allen, Secondary Teacher, Pottstown Middle School, resignation for the purpose of retirement, effective June 28, 2019; hire date August 10, 1988.

Classified

Marie Jones, Cafeteria Worker, Pottstown High School, resignation for the purpose of retirement, effective November 30, 2018; hire date September 7, 2006.

LEAVES

Classified

Ratify Elizabeth Angelucci, Classroom Assistant, Pottstown Middle School, request for intermittent leave of absence covered by Family Medical Leave Act, effective September 7, 2018, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Professional

Brittany Zacharias, from Classroom Assistant to Long Term Substitute Teacher, Barth Elementary, effective December 20, 2018, \$194/day (coverage for M. Miller). Upon completion of her assignment, she will return to the role of Classroom Assistant.

ELECTIONS:

Administrative

Ratify John Connor, III, Supervisor of Buildings & Grounds, Administration, effective October 8, 2018, \$85,000/yr (replacing R. Kripplebauer).

Kimberly Boswell, Assistant Principal, Pottstown Middle School, anticipated effective date to be December 15, 2018 or sooner, \$82,871/yr (replacing R.Regensburg).

Professional

Ratify Emma Spade, Secondary Teacher, initial assignment to be Pottstown High School, effective October 1, 2018, \$45,000, Step 1 - Bach (contract of G. Profrock).

Lindsay Hogan, Elementary Teacher, initial assignment to be Rupert Elementary, effective October 18, 2018, \$49,000/yr, Mast - Step 1 (contract of A. Nackers).

Correction to effective date: Ratify Rebecca Pershouse-Olson, Long Term Substitute Teacher, Pottstown Middle School, effective October 4, 2018, \$194/day (coverage for K. German)

Homebound Instruction, \$29/hr

Ratify Tamara Gundersen, Franklin Elementary, from September 27, 2018 through December 31, 2018, assignment not to exceed 5 hours per week.

Compensation for Missed Planning Time, \$23/hr per period

Beth Mason, Pottstown Middle School, 4 missed planning periods, \$92.00 (9/11/18 to 9/14/18)

21st Century After School Tutoring 2018/2019: funded by 21st Century Grant

Ellen Kanaley, Classroom Assistant, \$13.65/hr

Walking School Bus Volunteers:

Cindy Sheperd	Hannah Davis	Pat Martinez	Georgine Takach
Candace Woesnner	Kathy Kunitis	Nicole Matz	Jen Isett
Howard Brown Sr	Wendy Wilkinson	Clay Ryce	Sarah Crothers
Rich Zimmerman	Beth Desch	David Genova	Le'Santha Naicker
Miica Petterson	Grace Baylor	Brooke Martin	Karen Beauvais

Horizontal Salary Movement: * **Addendum #2018-2019-024** (as amended)

Co-Curricular Assignments: * **Addendum #2018-2019-025**

- 2018-2019 Fall Sports
- 2018-2019 Winter Sports
- 2018-2019 Non-Athletics

TUITION REIMBURSEMENT: deadline 9/30/2018

Professional

<u>Name</u>	<u>School</u>	<u>Amount</u>
Nichola Pezzino	PMS	\$ 1,237.50
Stephanie Malfaro	Franklin	\$ 3,000.00
Amanda Fusco	PHS	\$ 1,500.00
Christopher Petro	PMS	\$ 1,500.00
Desiree Schwoyer	PHS	\$ 400.00
Krista Corropolese-Smith	PHS	\$ 870.00
Kaylee Weldon	Franklin	\$ 1,470.00
Victoria Damiano	PMS	\$ 1,500.00
Aaron Hinnershitz	PMS	\$ 3,000.00
Erin Bumbaugh	PMS	\$ 1,500.00
Liam Gibbons	PHS	\$ 1,500.00
Samantha Johnson	Franklin	\$ 2,940.00
Rachel Ficca	PMS	\$ 3,000.00
David Roberts	PMS	\$ 1,470.00
Michael Ishler	PMS	\$ 1,350.00
Susan Hallman	Franklin	\$ 810.00

Support/Exempt

Amanda Fraterman	Admin	\$ 1,500.00
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PROFESSIONAL LEAVES

The Superintendent recommends the Board approve the following professional leaves:

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
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PHS	Steven Irick Laura Evans Lyndsay Hashem	ILC Conference	McKeesport, PA	11/14/2018 - 11/16/2018	\$1,712.92 pd by Perkins Grant
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FIELD TRIPS

The Superintendent recommends the Board approve the following field trips:

# Students/...Groups	Conference Name/Activity	Destination	Date of Trip	Cost to Student	Cost to District
250	Gr 6 - STEM	North Bay Envr Ed Ctr	11/05/2018 - 11/09/2018	\$0	\$0.00
Chaperones: Ginger Angelo, Beth Burkheimer, David Mabry, Tracy Pasquale, Danielle Lawrence, Patricia Evans, Cynthia Edmunds, Vicki Muter, Diane Halpine, Angela Wagner, Matthew Samohod, Jesse Tupper, Tiffany White					

POLICIES

The Superintendent recommends the Board approve the following policies as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-026:**

Policy 201: Admission of Students

Policy 202: Eligibility of Non-Resident Students (replacing Policy 6010)

Policy 706: Property Records

COMPREHENSIVE PLAN

The Superintendent recommends the Board approve the Comprehensive Plan in accordance with PDE requirements and a copy filed in the Secretary's office as **Addendum #2018-2019-027.**

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-028:**

Folium Inc. (dba Affinity Educ Solutions)

KidsPeace National Centers Inc.

MCIU Title II-A – Interagency Agreement

FRANKLIN FIELDS PROJECT CHANGE ORDER #2

The Superintendent recommends the Board approve/ratify the change order as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-029**

W.G.Land Company LLC - \$5,025

Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One.
Motion carried.

NON-CONSENT:

Mr. Kalis reviewed the non-consent resolution approving the general obligation bond issuance.

Hearings from Patrons of the Schools (limited to non-consent items)

None.

Board Comments:

None.

RESOLUTION APPROVING GENERAL OBLIGATION BOND ISSUANCE SERIES 2018

Motion to approve the resolution for the issuance of the School District's General Obligation Bond, Series of 2018 for the purpose of refinancing the balance of the GOB Series 2000 Note from a variable rate to a fixed rate and a copy be filed in the Secretary's office as **Addendum #2018-2019-030**.

Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Motion carried.

INFORMATION

1. Monthly Meeting Notice: November 2018
2. LRP School Board Professional Development Article: October
3. School Board Candidate Interviews: October 25

FEDERATION REMARKS

Mrs. Leibold welcomed the new Middle School Assistant Principal. She thanked Dr. Cellini and Mr. Rodriguez for the opportunity to participate in the interview process. Mrs. Leibold thanked the administration for their focus on mental health and SEL in all the schools. She appreciates having Student Services staff present in all the buildings. Early student intervention supports better outcomes.

ROUND TABLE

Board Members welcomed the new student board representatives.

Mr. Heidel thanked Mr. Bass and Mr. Garber for their presentation. He looks forward to the School Board Director interviews.

Mrs. Lawrence expressed her appreciation for the opportunities provided to the students by the North Bay project.

Mrs. Stilwell was impressed with the Pottstown student participation in the North Bay video. She asked if the students could be put out through the district.

Ms. Cranford and Ms. Calel gave updates on upcoming student events and club activities.

Mr. Armato spoke about the role of student board representatives. He challenged them to bring to the School Board the things that matter to the students and represent opinions of fellow students. The decisions of the Board have an effect on the students and community.

Mr. Rose thanked the Mr. Bass and Mr. Garber for their presentation. He recognized the difficult decisions facing the Board and looks forward to feedback from the public.

Ms. Bearden agreed with the comments made by Mr. Rose. She invited the public to attend the Board and Committee meetings to share their views and feedback.

Mr. Rodriguez asked the Board to consider options for appointing a new school board director. The Board could take a public vote at the November 8 Facilities and Finance Committee meeting. Arrangements could be made for the new school board director to be sworn in at the November


Regular Board meeting. Mr. Rodriguez reminded everyone of their civic duty to vote in the November elections. He reviewed upcoming community events and stressed the importance of mental health awareness.

Mrs. Francis looks forward to great things from the student representatives. She noted the community is looking for volunteers to help with a community wide Edgewood Cemetery Improvement Day . She reminded the Board there will be an executive session for the purpose of school security.

ADJOURN

It was moved by Ms. Bearden and seconded by Mrs. Barnhill that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 8:52 p.m.

EXECUTIVE SESSION FOR THE PURPOSE OF SCHOOL SECURITY



Maureen Jampo
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE SPECIAL MEETING
Thursday, October 25, 2018**

A Special Meeting was held on Thursday, October 25, 2018 at 7:00 pm in the conference room of the Administration Building for the purpose of conducting public interviews of qualified candidates who wish to fill the vacancy created by the resignation of Emanuel Wilkerson. The following school board members were in attendance: President, Mrs. Amy Francis; Vice-President, Ms. Katina Bearden; Mr. John Armato, Mrs. Bonita Barnhill, Mrs. Susan Lawrence, and Mrs. Kimberly Stilwell. Absent were Mr. Kurt Heidel and Mr. Raymond Rose. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Ms. Maureen Jampo; School Solicitor, Mr. Stephen Kalis.

INTERVIEW SCHEDULE

Mr. Rodriguez reviewed the purpose of the meeting which is to interview candidates to fill the board vacancy. Mrs. Francis directed Mr. Rodriguez to ask the interview questions for each candidate. Board Members focused on the candidates responses and were given opportunities to ask questions during the interview process.


The candidates were interviewed as follows:

- Mr. William Barnhill
- Mr. Thomas Hylton

Each candidate was given an opportunity to ask the Board questions.

Board Members discussed options to select a candidate. It was determined the Board will hold a special meeting on November 1st at 7:00 pm in the conference room at the Administration Building to select their candidate of choice.

The meeting adjourned at 8:33 pm.



Maureen Jampo, Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE SPECIAL MEETING
Thursday, November 1, 2018**

A Special Meeting was held on Thursday, November 1, 2018 at 7:00 pm in the Conference Room of the Administration Building. The following School Board members were in attendance: President, Mrs. Amy Francis; Vice- President, Ms. Katina Bearden; Mr. John Armato, Mrs. Bonita Barnhill, Mrs. Susan Lawrence, Mr. Raymond Rose and Mrs. Kimberly Stilwell. Absent was Mr. Kurt Heidel. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Ms. Maureen Jampo; Mrs. Elisabeth Yoder, Federation President; members of the press and interested citizens.

SCHOOL BOARD DIRECTOR APPOINTMENT

Mr. Rodriguez reviewed the outline for the meeting. The goal of the Board is to conduct public discussion on their choices of a candidate. At the conclusion of the discussions, the Board may choose to take a vote by naming their candidate of choice. School Code states there must be a majority board vote, meaning 5 votes. If there is not a majority vote of 5, the Board has several options to consider. Options include moving the discussion to the regular board meeting, open up the interview process, or appoint someone who meets the legal requirements.

o **Board Discussion:**

Mr. Armato stated he will cast his vote for Mr. Hylton. Mr. Barnhill's experience and willingness to become familiar with all the mechanics and interactions of all the district buildings was appealing. Mr. Armato stated that he did not feel it is necessary to always be in 100% accord with other Board Members. He noted that Mr. Hylton has acknowledged his discontentment with previous board actions. Mr. Armato welcomes other ideas and healthy discussions to carry the district where it needs to be.

Mrs. Stilwell struggles with a decision. She appreciates both of the candidates and what they have to offer. Mr. Barnhill offers a new perspective. Mr. Hylton has the experience. She recognizes the need to have a majority vote.

Mrs. Lawrence recognizes the advantages both candidates bring to the Board. She does not feel either candidate would be the wrong choice.

Mr. Rose was in agreement with the comments made by Mrs. Stilwell and Mrs. Lawrence. He is interested in new ideas as well as experience.

Ms. Bearden stated the goal of the Board is to make the best decisions for the students and community. She recognizes the expertise that each candidate has to offer. The Board needs to put personal agendas aside. It is a difficult decision.

Mrs. Francis stated that at the last appointment process, she heard clearly the community wanted someone new. Mr. Barnhill offers that new perspective. Mr. Hylton's logical thinking and experience are familiar to the Board. Mrs. Francis recognizes that to have a different outcome you try a different approach. She is leaning towards Mr. Barnhill.

Mrs. Barnhill stated that Mr. Barnhill is diligent about researching and thinking things out and is focused on helping the district. He can offer a different perspective. She disagrees with the comments that referred to nepotism. She noted her strengths are in curriculum. Mr. Barnhill's strengths are in facilities.

HEARINGS FROM PATRONS

David Miller, resident, supports the appointment of Mr. Hylton. He opposes appointing the spouse of a current Board Member. He stated the appointment of Mr. Hylton is a "practical" decision. He perceives the appointment of a spouse as a conflict of interest, citing nepotism, legal conflict of interest or practical conflict of interest.

Elisabeth Yoder, teacher and president of the FPTA, voiced concerns about seeing conflicts of interest with both candidates. She noted there is a board policy that addresses conflict of interest among the board members. She spoke about articles published by Mr. Hylton criticizing teachers and publicly stating the students were not his priority.

Mrs. Francis stated that is legal for spouses to serve on the same board. Mrs. Barnhill does not need to abstain from voting.

Mr. Rodriguez stated that a conflict of interest exists when there is a financial gain. He noted that that does not exist in this matter.

BOARD ACTION

It was moved by Mr. Armato and seconded by Mrs. Stilwell that the Board appoint a School Board Director.

Upon roll call vote, the vote was recorded as follows: Mr. Armato: Hylton; Mrs. Barnhill: Barnhill; Ms. Bearden: Hylton; Mrs. Lawrence: Hylton; Mr. Rose: Barnhill; Mrs. Stilwell: Barnhill; Mrs. Francis: Barnhill. Barnhill: Four. Hylton: Three. Motion denied.

BOARD DISCUSSION: Board Action Options

Board Members continued discussion on options to move forward. Options for consideration were to wait till the November 15th Board Meeting, to take a vote, re-open the interview process to seek more candidates, proceed with another vote at this meeting. Discussion focused on the timeline to proceed with re-opening the interview process. It was determined to proceed with a second vote.

BOARD ACTION

It was moved by Mr. Armato and seconded by Mrs. Stilwell that the Board votes to appoint a School Board Director.

Upon roll call vote, the vote was recorded as follows: Mrs. Lawrence: Hylton; Ms. Bearden: Hylton; Mrs. Barnhill: Barnhill; Mr. Armato: Hylton; Mr. Rose: Barnhill; Mrs. Stilwell: Barnhill; Mrs. Francis: Hylton. Barnhill: Three. Hylton: Four. Motion denied.

BOARD DISCUSSION:

Mrs. Stilwell stated she would like to take another vote. She is in favor of changing her vote.

It was moved by Mrs. Stilwell and seconded by Mr. Armato that the Board votes to appoint a School Board Director.

Upon roll call vote, the vote was recorded as follows: Mr. Armato: Hylton; Mrs. Stilwell: Hylton; Mr. Rose: Barnhill; Mrs. Lawrence: Hylton; Mrs. Francis: Hylton; Mrs. Bearden: Hylton; Mrs. Barnhill: Barnhill. Barnhill: Two. Hylton: Five. Motion carried.

Mr. Hylton was the appointed School Board Director to fill the vacancy created by the resignation of Mr. Emanuel Wilkerson.

Mrs. Francis thanked Mr. Barnhill for his interest in serving on the board and wished him best of luck in the 2019 elections.

INFORMATION


PSBA Board Travel Accident Insurance due December 3, 2018.

FEDERATION REMARKS

Mrs. Yoder congratulated Mr. Hylton. She thanked Mr. Barnhill for his interest in serving on the board. The Federation appreciates the Board Members time and effort to serve as school board directors.

ADJOURN

It was moved by Ms. Bearden and seconded by Mr. Rose that the meeting adjourns. All in favor. None opposed. The meeting adjourned at 8:33 pm.



Maureen Jampo
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
November 19, 2018**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Monday, November 19, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Thomas Hylton, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Ms. Katina Bearden, Mr. Kurt Heidel and Mrs. Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Ms. Angelica Calel and Ms. Logan Ruyak ; Mr. Brian Hostetler, members of the press and interested citizens.

Ms. Bearden entered the meeting at 7:05 pm.

PRESENTATION

PHS Act of Courage: Mr. Rodriguez presented the Superintendent's Award to Ms. Devon Williams, a high school senior, for her bravery and good judgment. Her quick actions lead to the apprehension of a driver responsible for a hit and run incident that occurred while on her way to school.

COMUNICATION

Mr. Rodriguez shared an email from the Judge of Elections complimenting the students who assisted at the election polls. The students were polite, courteous and a great asset to the event.

MINUTES

Mrs. Jampo presented the minutes from the Regular Board meeting held on October 18, 2018, the minutes from the Special Board meetings held on October 25 and November 1, 2018 for board approval.

LIST OF BILLS

Mrs. Stilwell presented the list of bills paid from the various funds for the period of October 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-031** .

TREASURER'S REPORT

Mrs. Stilwell presented the Treasurer's Reports for October 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-032**.

COMMITTEE REPORTS

COMMUNITY RELATIONS – Ms. Bearden

The Community Relations Committee met on November 1st. The committee reviewed upcoming events and topics for future planning. The committee was given an update on a proposed social media poll regarding facilities. The pole will seek input from the community, parents and staff on year-round schooling and multi-track concept for the middle school.

STUDENT BOARD REPRESENTATIVE REPORT - Ms. Ruyak and Ms. Calel

Ms. Ruyak and Ms. Calel gave updates on athletic achievements and club activities. The football team

won their first playoff in several years. The National Honor Society induction is schedule to take place on Friday. DECA is preparing for the December districts competition. A mentorship program is under way at the high school, AIM (Achieving Individual Milestones) . Students pick five teachers to meet with them twice a month. Ms. Cael had the opportunity to attend a PA School Summit, learning about funding issues, parental awareness and the impact on students.

CURRICULUM / TECHNOLOGY /Co-CURRICULAR COMMITTEE – Mrs. Lawrence

The Curriculum Committee met on November 1st. The committee was given a presentation on the PDE Future Readiness Assessment going into effect next year. Other updates included professional development sessions to support math, preparation for the upcoming Related Arts adoption and information regarding a recent AEDY mandate on attendance requirements.

FACILITIES / FINANCE COMMITTEE – Mrs. Francis

The committee met on November 8th. The committee heard a presentation from Mr. Keller on an overview of the Borough Land Bank. The committee shared their concerns about how the Land Bank Board was chosen and the role of the School District Board of Directors related to adoption of the policies and procedures of the Land Bank. Items recommended for Board approval are the contracts the RFQ ESCo award and the annual Substitute Tax Collector resolution. The committee is in favor of a seeking a pro-active approach to reduce the number of assessments changes that are approved at the county level.

POLICY/PERSONNEL COMMITTEE – Mr. Rose

The committee met on November 8th. The committee reviewed three policies for board approval. The committee was in agreement to recommend Policy 206 for approval on tonight’s agenda. Draft Policy 216.3: Transcript Fees was pulled from consideration. Policy 202: Eligibility of Non-Resident Students was tabled for more discussion at the December committee meeting. The committee supports the PEAK Pre-K Program Manager, a grant funded position, in lieu of filling the coordinator position which has remained vacant.

BOROUGH LIAISON REPORT – (no report).

PSBA/MONTGOMERY COUNTY LEGISLATIVE /MCIU REPRESENTATIVE REPORT S– (no report).

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

BOARD ACTION: Minutes, List of Bills and Treasurer’s Report

It was moved by Mrs. Barnhill and seconded by Mrs. Lawrence that the Board approve the minutes from the Regular Board meeting held on October 18, 2018, the Special Meetings held on October 25 and November 1, 2018, the list of bills for the period of October 2018 and the treasurer’s report for October 2018 as presented.

All members were in favor. Ayes: Seven Nays: None. Absent: Two. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Hylton and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITION

Exempt

PreK-Counts Program Manager, Part-time, Grant Funded. * **Addendum #2018/2019-033.**

RESIGNATIONS/TERMINATIONS

Professional

Deena M. Alexander, Special Education Teacher, Barth Elementary, resignation effective when position is filled or December 16, 2018; hire date November 15, 2011.

Exempt

Karen Kile, PEAK Pre-K Counts Coordinator, Annex, resignation effective December 31, 2018; hire date May 28, 2013.

Classified

Ratify Valerie McMullen, Custodian 1, Pottstown Middle School, resignation effective October 19, 2018; hire date August 27, 2018.

Ratify Jill Fox, Elementary Cleaner, Franklin Elementary, resignation effective October 19, 2018; hire date April 7, 2005.

Ratify Kelly High, Nurse, Franklin Elementary, termination effective August 21, 2018; hire date March 5, 2018.

Jennifer Jarolin, Part-time PreK Counts Coach, Annex, resignation effective December 31, 2018; hire date May 11, 2016.

Ratify Hannah Rowe, Part-time Cafeteria Worker, resignation effective November 5, 2018; hire date September 24, 2018.

Paul Woodley, Head Custodian, Pottstown Middle School, resignation for the purpose of retirement, effective January 31, 2019; hire date May 1, 1989.

LEAVES

Professional

Ratify Rebecca Wyatt, Secondary Teacher, Pottstown Middle School, request for intermittent leave of absence covered by Family Medical Leave Act, anticipated effective date to be October 26, 2018, end date tbd.

Samantha Johnson, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be December 25, 2018, end date tbd.

Ratify Matthea Miller, Special Education Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective October 22, 2018, end date tbd.

Amanda Conlon (Scholwinski), Guidance Counselor, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be April 20, 2019, end date tbd.

Nicole Ewing, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be February 22, 2019, end date tbd.

Ratify Jaclyn Harner, Special Education Teacher, Pottstown High School, request for intermittent leave of absence covered by Family Medical Leave Act, effective October 26, 2018, end date tbd.

Classified

Maryann Peters, Accounts Payable Coordinator, Administration, request for leave of absence covered by Family Medical Leave Act, effective date December 11, 2018, end date tbd.

Ratify Carrie Love, Classroom Assistant, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective November 7, 2018, end date tbd.

CHANGE IN POSITION/SALARY:

Professional

Ratify Rachel Smith, from Substitute Support Staff to Elementary Teacher, initial assignment to be Barth Elementary, effective October 29, 2018, \$45,500/yr, Step 1 -B+15, (contract T. Miller).

Michael Ishler, Teacher on Special Assignment, Pottstown Middle School, effective tbd or upon hiring a Long Term Substitute, \$50/day stipend in addition to current compensation. Upon completion of assignment, he will return to role as Middle School Teacher.

Ratify Danielle Murray, from Classroom Assistant to Elementary Teacher, Franklin Elementary, effective October 25, 2018, \$45,000/yr, Step 1- Bach (contract of J. McGraw).

Ratify Victoria Schwartz, from Intervention Assistant to Long Term Substitute Teacher, Pottstown Middle School, effective November 12, 2018, \$194/day (coverage for M. Regensburg). Upon end of assignment she will return the role of Intervention Assistant.

Correction to effective date: Ratify Brittany Zacharias, from Classroom Assistant to Long Term Substitute Teacher, Barth Elementary, effective October 22, 2018, \$194/day (coverage for M. Miller). Upon completion of assignment, she will return to the role of Classroom Assistant.

Classified

Ratify Chelsea Brinkley, from Front Desk/Building & Grounds Clerk to Buildings & Grounds Secretary, effective November 5, 2018, \$18.23/hr.

ELECTIONS:

Professional

Ratify Laura Gokey, Elementary Teacher, initial assignment to be Barth Elementary, effective November 5, 2018, \$45,000/yr, Step 1 - Bach (contract of A. Skarbek).

Adrienne Harr, Elementary Special Education Teacher, initial assignment to be Pottstown Middle School, effective November 19, 2018, \$45,000 + \$1,000 Special Education stipend in accordance with Professional Agreement, Step 1- Bach (contract of D. Bilardo)

Classified

Ratify Alison Musumeci, Part-time Early Childhood SEL Specialist, effective October 24, 2018, 4 days, \$25/hr (grant funded)

Ratify Jennifer Kurian, Nurse, Franklin Elementary, effective November 13, 2018, \$22.15/hr (replacing K. High).

Ratify Kristen Nuce, Substitute Nurse, effective October 30, 2018, \$22.15/hr.

Ratify Jessica Egolf, Classroom Assistant, Pottstown High School, effective November 1, 2018, \$13.65/hr (replacing G. Gleeson).

Ratify Girrardia Jones, Classroom Assistant, Pottstown Middle School, effective October 31, 2018, \$13.65/hr (filling vacancy of L. Chao-Nuissl).

Ratify Sara Freed (Plouffe), Classroom Assistant, Franklin Elementary, effective November 12, 2018, \$13.65/hr (replacing D. Murray).

Jeffrey Angstadt, Elementary Head Custodian, Franklin Elementary, effective November 19, 2018, \$17.50/hr (replacing M. Fiorillo).

Ratify Devon Yocum, Classroom Assistant, Barth Elementary, effective November 13, 2018, \$13.65/hr (filling vacancy of C. Derer).

Sheena Hardrick, Part-time Cafeteria Worker, Pottstown High School, effective November 16, 2018, 4 hrs/day, \$11.74/hr (replacing H. Rowe).

Cerrissa Carter, Substitute Support Staff, effective November 16, 2018, hourly rate per schedule.

All Pottstown School District Part-time staff members are approved on an "as-need" basis as Substitute Support Staff, hourly rate per schedule.

Compensation for Missed Planning Time, \$23/hr per period

Beth Mason, MS, 24 missed planning times, \$552.00 (Sept/Oct/Nov 2)

Michaela Johnson, HS, 31 missed planning times, \$713.00 (Aug to Oct 17)

Amanda Figueroa, MS, 4 missed planning times, \$92.00 (Oct 12 to Oct 24)

Homebound Instruction, \$29/hr

Ratify LeeAnn McCullough, Pottstown High School, from November 5, 2018 through December 5, 2018, assignment not to exceed 5 hours per week.

Ratify Aaron Torrence, Pottstown Middle School, from October 23, 2018 through November 30, 2018, assignment not to exceed 5 hours per week.

Co-Curricular Assignments 2018/2019: additions/corrections * Addendum #2018-2019-034.

Winter Sports

Non-Athletics

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates to Attend</u>	<u>Cost</u>
Admin	Deena Cellini	PASPA Annual Conf.	Hershey, PA	02/27/2019 - 03/01/2019	\$835.00 pd from dept budget
PMS	Rebecca Pershouse Olson	Midwest Clinic	Chicago, IL	12/19/2018- 12/21/2018	\$750. 00 pd by employee
PHS	Kristin Kozik	Food Service Conf.	Camp Hill, PA	11/14/2018 - 11/15/2018	\$453.65 pd by dept. budget

FIELD TRIPS

<u>Students/..</u>	<u>Conference</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>Cost to</u>	<u>Cost to District</u>	<u>Chaperones</u>
<u>...Groups</u>	<u>Name/Activity</u>			<u>Student</u>	<u>- substitutes</u>	
15 to 18	PSD Baseball Team	Myrtle Beach,NC	03/14/19 - 03/18/19	\$428.00	\$945 - \$1,035	Geoffrey Thomas Todd Endy Nick Zipay

POLICIES

The Superintendent recommends the Board approve the following policies as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-035:**

- Policy 206: Assignment of Students (replaces 6030)

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-036:**

- The Devereux Foundation
- The Devereux Foundation
- New Story Schools
- MOU: USC Rossier / Suzanne Dworak-Peck School of Social Work

SUBSTITUTE TAX COLLECTOR APPOINTMENT

The Superintendent recommends the Board approve the Substitute Tax Collector Appointment Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-037.**

GUARANTEED ENERGY SAVINGS RFQ AWARD

Motion to select Reynolds Energy Services as the ESCo contractor and to have Reynolds Energy Services, Inc. provide audit services (design and pricing) for projects as directed by the District. Approval will include authorization for the solicitor and administration to review and finalize the Investment Grade Audit Agreement.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

INFORMATION

1. Pottstown Pride: Spring/Sumer 2018
2. Monthly Meeting Notice: December 2018
3. LRP School Board Professional Development: November
4. Land Bank Board meeting: November 26th
5. North Bay Adventure Camp Video

FEDERATION REMARKS

Mr. Armato spoke on behalf of the Federation. The officers were unable to attend due to prior commitments. The Federation extended their good wishes for a happy holiday and an invitation to the their holiday social.

ROUND TABLE

Mrs. Barnhill enjoyed the North Bay Adventure Camp video.

Mrs. Lawrence was pleased the Father/Daughter dance went smoothly. She looks forward to the continuation of the event.

Ms. Calel and Ms. Ruyak enjoyed the video clip and look forward to viewing the entire video.

Mr. Hylton was glad for the opportunity to serve on the School Board.

Mr. Armato shared his appreciation to the staff and community partners for providing opportunities for the district students to participate in a variety of activities during the past two weeks.

Mr. Rose wished everyone a happy holiday. The social media poll was comprised of a video created by Mr. Rodriguez, Ms. Overdorf and himself. He asked the public to participate in the poll.

Ms. Bearden gave an overview of the Father/Daughter dance event and thanked all the staff, students, alumni, parents, and community groups for the support and help to make the dance a success.


Mr. Rodriguez offered comments on his hopes for no more snow.

Mrs. Francis stated that November is National Diabetes Awareness Month. Donations are welcome throughout the month. She announced an Executive Session for the purpose of Personnel and Litigation will take place at the close of the meeting.

ADJOURNMENT

It was moved by Mr. Hylton and seconded by Mrs. Barnhill that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 7:41 pm.

Executive Session for the Purpose of Personnel and Litigation.


Maureen Jampo
Board Secretary

**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
December 3, 2018**

The Re-Organization Meeting for the Board of School Directors of the Pottstown School District was held on Monday, December 3, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy Francis presiding. Also present were Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mr. Raymond Rose and Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Ryan Oxenford and Mrs. Danielle McCoy.

Notice of the Organization Meeting

Mrs. Jampo read the Notice of the Organization Meeting as advertised in the local newspaper.

Election of Temporary Chairperson

Mr. Kalis called for the nomination of a Temporary Chairperson. Mrs. Stilwell nominated Mrs. Barnhill.

There were no further nominations for a Temporary Chairperson. It was moved by Mrs. Lawrence to close the nominations for Temporary Chairperson. None opposed. Motion carried.

Upon roll call vote, all members present voted aye to elect Mrs. Barnhill as Temporary Chairperson. Ayes: Nine. Nays: None. Motion carried.

Election of President

Mrs. Barnhill called for nominations for President.

Mr. Armato nominated Mrs. Francis

There were no further nominations for the Office of President. It was moved by Mr. Hylton and seconded by Mr. Armato to close the nominations.

All members voted aye to close the nominations for the Office of President. None opposed. Motion carried.

Upon roll call vote, all members present voted aye to elect Mrs. Francis as Board President. Ayes: Nine. Nays: None. Motion carried.

Mrs. Amy Bathurst Francis was declared the newly elected President.

Election of Vice-President

Mrs. Francis called for nominations for Vice-President.

Mr. Armato nominated Ms. Bearden.

There were no further nominations for the Office of Vice-President. It was moved by Mrs. Barnhill and seconded by Mrs. Francis to close the nominations.

All members voted aye to close the nomination. None opposed. Motion carried.

Upon roll call vote, all members voted aye to elect Ms. Bearden as Vice-President. Ayes: Nine. Nays: None. Motion carried.

Ms. Bearden was declared the Vice-President.

Parliamentarian Procedures

Appointment of Parliamentarian/Approve Roberts Rules of Order and Parliamentary Procedure

It was moved by Mrs. Barnhill and second by Mrs. Stilwell that the Board approve the solicitor as parliamentarian and approve Roberts Rules of Order and Parliamentary Procedure.

All members voted aye. None opposed. Motion carried.

Committee Appointments for 2019

Standing Committees (in accordance with Board Policy 005) to be determined at the January 2019 School Board Governance Workshop. Administration proposed flipping the committee schedule for Policy/Personnel, Facilities/ Finance to the 1st Thursday of every month and Community Relations, Curriculum to the 2nd Thursday of the month. This change will accommodate the timeline for policies to the Federation as outlined in the Professional Agreement. All members were in agreement to make the change.

Adopt Time and Places for the 2019 Regular Board Meetings

2019 Board Meeting Calendar will be discussed at the Board Workshop to be held in January. All members were in agreement to schedule a Board Workshop on January 10, 2019 at 7:00 pm in the Library at the High School. The workshop is open to the public. A Regular Board meeting is scheduled for Thursday, January 17, 2019 at 7:00 pm in the Cafeteria at the High School.

ROUND TABLE

Mr. Heidel – no comment.

Mrs. Bearden – no comment.

Mrs. Lawrence extended an invitation to support a fundraiser for the non-profit group Traces of Love.

Mr. Hylton – no comment.

Mr. Armato – no comment.

Mr. Rose congratulated the officers.

Ms. Bearden – no comment.


Mr. Rodriguez reviewed the district holiday concert schedule. He shared a communication from Tower Health regarding a reduction in their rates resulting in a \$1.69 billion decrease in their projected revenue across five local hospitals. All Board Members were invited to attend the Admin Holiday luncheon hosted by Mrs. Jampo and himself. He noted the child alluring situation will be addressed via a video. He thanked everyone for sharing the alert and is hopeful for a quick apprehension by authorities.

Mrs. Francis thanked everyone for their support. Pottstown Go-Fourth House Tour is December 9th. An Executive Session for the purpose of Litigation will follow at the close of the meeting.

ADJOURNMENT

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the meeting adjourns. All members voted were in favor. None opposed. The meeting adjourned at 7:29 pm.

EXECUTIVE SESSION FOR THE PURPOSE OF PURPOSE OF LITIGATION


Maureen Jampo
Assistant Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
December 20, 2018**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, December 20, 2018 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Thomas Hylton, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Ms. Katina Bearden, Mr. Kurt Heidel and Mrs. Stilwell. Also present were Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Ms. Johnay Cranford; Mr. Brian Hostetler, Mr. Jeffrey Delaney, members of the press and interested citizens.

MINUTES

Mrs. Jampo presented the minutes from the Regular Board meeting held on November 19, 2018 and the minutes from the Re-organization meeting held on December 3, 2018 for board approval.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of November 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-038**.

TREASURER'S REPORT

Mrs. Jampo presented the Treasurer's Reports for November 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-039**.

Mr. Heidel entered the meeting at 7:04 pm

COMMITTEE REPORTS

COMMUNITY RELATIONS – Ms. Bearden/Mr. Rose

The committee met on December 6. The committee reviewed the results from the Middle School Scheduling Survey conducted on Facebook and Twitter. The survey was presented in 3 parts regarding year round schooling. The results of the survey showed the majority of public, parents and staff opposing year round schooling. It was determined by the committee to discontinue any further discussion. The committee was in favor of establishing a sub-committee to explore other options.

STUDENT BOARD REPRESENTATIVE REPORT

Ms. Cranford gave a report on various events and club activities at the high school. Club events include eleven DECA students qualified for the state competition; Student Government is conducting it's annual "match maker survey". Co-Curricular events for December: the annual wrestling "border battle" took place on December 19, district band and ensemble performed for Christmas shoppers at the Reading Mall.

CURRICULUM / TECHNOLOGY / Co-CURRICULAR COMMITTEE – Mrs. Lawrence

The committee met on December 6. Dr. White gave a thorough presentation to the committee of Student Services programs. The presentation included information and updates in the Gifted Program, Guidance & Grief, Beech Street Learning Studio and Cyber/Virtual Education. Mr. Miller provided a summary of the Fall Co-Curricular activities and updates on sports including a brief summary of a new PIAA school classification formula. The complete report can be found as an attachment to the Board agenda.

FACILITIES / FINANCE COMMITTEE – Mr. Heidel

The committee met on December 13. The committee heard a presentation from Mr. Schlesinger, Public Financial Management Director, reviewing the refinancing option for the General Obligation Bond Series 2014. The parameters resolution will be presented for approval on the January 2019 Board agenda. Items reviewed by the committee and recommended for Board approval on tonight's agenda are the 2019 Building Envelope Repairs Project, contracts, the Land Bank Intergovernmental Cooperation agreement, the Investment Grade Audit (IGA) agreement and the resolution to limit school property tax increase. The Act 1 Base Index is 2.3%; the Pottstown School District Adjusted Index is 3.3%. The complete report can be found as an attachment to the Board agenda.

Ms. Bearden entered the meeting at 7:11 pm.

POLICY/PERSONNEL COMMITTEE

The committee met on December 13. The committee reviewed updates to Policy 202 eliminating references to "Future Residents" and requirements for seniors completing their senior year. Personnel items discussed included changes to Co-Curricular categories and stipends. The complete report can be found as an attachment to the Board agenda.

Mr. Hylton asked for clarification on Policy 202 regarding when a non-resident senior becomes eligible for free tuition. When does the senior year start?

Mr. Rose and Mrs. Francis confirmed the Policy Committee, after lengthy discussions, concluded that the start of their senior year, July 1st, was the date of eligibility. The previous policy language stated "after the start of the 3rd marking period".

BOROUGH LIAISON REPORT

No report.

PSBA/MONTGOMERY COUNTY LEGISLATIVE /MCIU REPRESENTATIVE REPORTS

No report.

APPROVAL OF CONSENT ITEMS

Mrs. Jampo, in lieu of the absence of Mr. Rodriguez, presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

Mr. Hylton request Policy 202 be moved to non-consent. He does not support the eligibility date for non-resident seniors.

BOARD ACTION: Minutes, List of Bills and Treasurer's Report

It was moved by Mr. Hylton and seconded by Mrs. Barnhill that the Board approve the minutes from the Regular Board meeting held on November 19, 2018, the minutes from the Re-organization meeting held on December 3, 2018, the list of bills for the period of November 2018 and the treasurer's report for November 2018 as presented.

All members were in favor. Ayes: Eight Nays: None. Absent: One. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Armato and seconded by Mr. Heidel that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Jacyln Harner, Secondary Special Education Teacher, Pottstown High School, resignation effective when position is filled or January 25, 2018; hire date June 5, 2006.

Dee Pettine, Secondary Teacher, Pottstown High School, resignation for the purpose of retirement effective April 18, 2019; hire date September 1, 1986.

Diane Earnshaw, Secondary Teacher, Pottstown High School, resignation for the purpose of retirement effective June 30, 2019; hire date September 5, 1989.

Ratify Jonna Williams, Long Term Substitute Teacher, Barth Elementary, resignation effective December 21, 2018.

Lyndsay Hashem, Secondary Teacher, Pottstown High School, resignation effective when position is filled or February 4, 2019; hire date September 11, 2017.

Diane Halpine, Secondary Teacher, Pottstown Middle School, resignation for the purpose of retirement, effective July 30, 2019; hire date February 3, 1997.

Debra Mann, Kindergarten Teacher, Lincoln Elementary, resignation for the purpose of retirement, effective June 14, 2019; hire date August 25, 1997.

Karen Dilliplane, Certified School Nurse, Barth Elementary, resignation for the purpose of retirement, effective February 18, 2019; hire date March 12, 2003).

Aliceclair Faust, Secondary Teacher, Pottstown Middle School, resignation for the purpose of retirement, effective June 28, 2019; hire date September 3, 1985.

Karen Lawler, Elementary Teacher, Franklin Elementary, resignation for the purpose of retirement, effective August 5, 2019; hire date August 29, 1996.

Michael Vought, Secondary Teacher, Pottstown High School, resignation for the purpose of retirement, effective June 25, 2019; hire date September 1, 1986.

Diana Dotterer, Elementary Teacher, Rupert Elementary, resignation for the purpose of retirement, effective June 30, 2019; hire date May 23, 1988.

Exempt

Ratify Susan Ross, Student Service Program Coordinator, Administration Building, resignation effective December 7, 2018; hire date October 17, 2016.

Rescind Resignation: Karen Kile, PEAK Pre-K Counts Coordinator, Annex, effective December 31, 2018.

Classified

Sharon Armentrout, Classroom Assistant, Franklin Elementary, resignation effective January 21, 2019; hire date September 29, 2016.

Robin Debnam, Classroom Assistant, Pottstown Middle School, resignation for the purpose of retirement, effective June 30, 2019; hire date May 20, 2004.

LEAVES

Professional

Ratify Dee Pettine, Secondary Teacher, Pottstown High School, request for intermittent leave of absence covered by Family Medical Leave Act, effective December 6, 2018, end date tbd.

Kayla Sabata, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be June 14, 2019, end date tbd.

Classified

Ratify Tiffany White, Classroom Assistant, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective November 15, 2018, end date tbd.

Ratify Diane Fabian, Classroom Assistant, Annex, request for leave of absence covered by Family Medical Leave Act, effective December 5, 2018, end date tbd.

Ratify David Willman, Custodian, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective December 3, 2018, end date December 14, 2018.

CHANGE IN POSITION AND/OR SALARY

Professional

Ratify Brittany Zacharias, from Long Term Substitute Teacher to Elementary Special Education Teacher, initial assignment to be Barth Elementary, effective November 20, 2018, \$45,000 + \$1,000 Stipend in accordance with Professional Agreement, Step 1 - Bach (contract of D. Alexander).

Samantha Duncan, from Intervention Assistant to Elementary Teacher, Lincoln Elementary, effective January 2, 2019, \$45,000/yr, Step 1 - Bach (contract of M. Koman).

Exempt

Ratify Marissa Bush, from Child Accounting Specialist to Student Services Program Coordinator, effective December 10, 2018, \$38,197/yr.

Kim Howerter-Brown, from Pre-K Counts Teacher to Pre-K Counts Program Manager, Annex, effective January 2, 2019, \$49,000/yr (grant funded).

Classified

Ratify Louise Cannell, Part-time Cafeteria Worker, from 4 hrs/day to 6.25 hrs/day, no change in hourly rate.

ELECTIONS:

Professional

Ratify Mark Snyder, Long Term Substitute Teacher, Pottstown Middle School, effective November 30, 2018 to end of 2018/2019 school year, \$194/day (coverage for M. Ishler, Teacher on Assignment.).

Jennifer Winneberger, Long Term Substitute Teacher, Barth Elementary, effective January 3, 2019, \$194/day (coverage for M. Emery).

Amanda McDevitt, Long Term Substitute Teacher, Barth Elementary, effective January 3, 2019, \$194/day (coverage for M. Miller).

Classified

Ratify Sara Stoltzfus, Custodian I, Pottstown Middle School, effective November 27, 2018, \$15.07/hr (replacing V. McMullen).

Ratify Judith McGinn, Substitute Support Staff, effective December 10, 2018, hourly rate per schedule.

Ratify Vicki Baldwin, Substitute Support Staff, effective November 27, 2018, hourly rate per schedule. This is in addition to her role as Student Proctor.

Correction: Ratify Alison Musumeci, Part-Time Early Childhood SEL Specialist, effective October 24, 2018, 4 hrs/day, \$25/hr (grant funded).

Stephanie Braccili, Full-time Pre-K Counts Coach, Annex, effective January 2, 2019, \$31.11/hr (J. Jarolin and (K. Howerter-Brown).

Kayla Earnest, Classroom Assistant, Franklin Elementary, effective January 3, 2019, \$13.65/hr (replacing (S. Armenstrout).

Compensation for Missed Planning Time, \$23/hr per period

Beth Mason, MS, 5 missed planning times, \$115.00 (10/25/18 to 11/6/18)

Kimberly Petro, MS, 2 missed planning times, \$46.00 (11/1, 11/2/18)

Michaela Johnson, HS, 13 missed planning times, \$299.00 (10/22/18 to 11/14/18)

Co-Curricular Assignments 2018/2019 - Additions/Corrections * **Addendum 2018-2019-040.**

- Fall Sports and Non-Athletics

Walking School Bus

Shannon Wagner, Temporary Coordinator, anticipated effective date March 2019 (coverage for S. Iezzi).

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Diane Meck	PASBO Annual Conf.	Hershey, PA	03/06/2019 - 03/08/2019	\$839.00 pd from dept budget
Admin	Diane Meck	PDE Data Summit	Hershey, PA	03/25/2019 - 03/27/2019	\$825. 00 pd by dept. budget
Admin	Maureen Jampo	PASBO Annual Conf.	Hershey, PA	03/06/2019 - 03/08/2019	\$906.00 pd from dept.budget
MS	Kelly Leibold	WEB Basic Training	Skytop, PA	02/25/2019 - 02/27//2019	\$2,687.97 pd by grant

FIELD TRIPS

<u># Students/..Groups</u>	<u>Conference Name/Activity</u>	<u>Destination</u>	<u>Date of Trip</u>	<u>Cost to Student</u>	<u>Cost to District-Substitutes</u>	<u>Chaperones</u>
22	DECA	Hershey, PA	02/20/2019-02/22/2019	\$400.00	\$210-\$230	Kevin Pascal TBD
120	Environmental Science Club	Dingmans, PA	03/20/2019-03/22/2019	\$0.00	\$315-\$345	Ginger Angelo Tracy Pasquale Samuel DeAngeli

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-041:**

- Valley Forge Educational Services
- Ken Crest Service Agreement
- MOU: Unfinished Athletics
- MOU: Samana Holistic
- MOU: Catalyst Community Conversations

RESOLUTION TO LIMIT PROPERTY SCHOOL TAX INCREASE

The Superintendent recommends the Board approve the resolution to limit property school tax increase as presented and a copy be filed in the Secretary's office as **Addendum #218-2019-042**.

2019 BUILDING ENVELOPE REPAIR PROJECT

The Superintendent recommends the Board approve the 2019 Building Envelope Repair Project as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-043**.

INVESTMENT GRADE AUDIT AGREEMENT

The Superintendent recommends the Board approve the Investment Grade Audit agreement as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-044**.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried

NON-CONSENT:

The non-consent items were presented for board consideration.

Hearings from Patrons of the Schools (limited to non-consent items):

None.

Board Comments:

None.

LAND BANK INTERGOVERNMENTAL COOPERATION AGREEMENT

The Superintendent recommends the Board approve the Land Bank Intergovernmental Cooperation agreement as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-045**.

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the Board approve the Land Bank Intergovernmental Cooperation agreement as presented.

Upon roll call vote, the vote was recorded as follows: Mr. Heidel: nay; Mr. Rose: aye; Mr. Armato: aye; Mrs. Francis: aye; Mrs. Barnhill: aye, Ms. Bearden: aye; Mrs. Lawrence: aye; Mr. Hylton: aye. Ayes: Seven. Nays: One. Absent: One. Motion carried.

POLICY(S)

The Superintendent recommends the Board approve the following policy as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-046**:

- Policy 202: Eligibility of Non-Resident Students

It was moved by Mr. Armato and seconded by Mr. Rose that the Board approve Policy 202 as presented.

Upon roll call vote, the vote was recorded as follows: Ms. Bearden: nay; Mrs. Barnhill: aye; Mr. Rose: aye; Mr. Heidel: nay; Mr. Armato: aye; Mrs. Lawrence: aye; Mrs. Francis: aye. Ayes: Five. Nays: Three. Absent: One. Motion carried.

INFORMATION

- **Monthly Meeting Notice: January 2019**

FEDERATION REMARKS

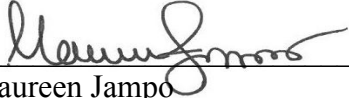
Mr. Decker, on behalf of the Federation of Pottstown Teachers, extended well wishes for a happy holiday season to the Board and administrators. He shared his appreciation to the staff and students for their commitment to helping others during this holiday and for their service to the community.

ROUND TABLE

Each Board Member extended their wishes for a happy holiday.

ADJOURNMENT

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 7:32 pm.



Maureen Jampo
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
January 17, 2019**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, January 17, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Ms. Katina Bearden and Mrs. Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representatives, Ms. Johnay Cranford and Ms. Angelica Calel; members of the press and interested citizens.

AWARDS/PRESENTATIONS

Choral Selections

Mr. Dipette directed the high school chorus, performing two songs to commemorate School Board Recognition month.

Ms. Bearden entered the meeting at 7:09 pm.

School Board Recognition

Mr. Rodriguez thanked the Board for their dedication to the students and community and their willingness to lead by example. Each member was presented with a token of appreciation.

PVAAS Growth Presentation

Mr. Rodriguez presented a PowerPoint presentation on the Pennsylvania Value Added Assessment System. PVAAS collects data that measures student academic achievement and growth. The data provides educators with valuable information to ensure the academic needs of the students is being met.

Great Growth Award

Mr. Rodriguez recognized the teachers who create the conditions for maximum instructions that foster growth for their students. Each teacher was introduced and presented with a plaque to celebrate their dedication and support for the success of their students.

True Blue Trojan Teacher Award

Mr. Rodriguez recognized the teachers who fostered the steady growth of their students' scores for more than 1 year. Each teacher was introduced and presented with a plaque to celebrate their dedication and support for the success of their students.

Mrs. Francis announced the Board would take a brief recess for pictures and a reception for the teachers, families and staff.

The Board reconvened at 7:49 pm.

MINUTES

Mrs. Jampo presented the minutes from the Regular Board meeting held on December 20, 2018.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of December 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-047**.

TREASURER'S REPORT

Mrs. Jampo presented the Treasurer's Reports for December 2018 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-048**.

ASSISTANT TREASURER APPOINTMENT

Mr. Kalis reviewed the motion on recommendation by the Board President to authorize the Vice-President of the Board to sign checks / vouchers for payment in accordance with School Code.

COMMITTEE REPORTS

No January committee meetings.

STUDENT BOARD REPRESENTATIVE REPORT:

Ms. Cranford gave an overview of the Keystone Exams that took place on January 8th and 9th. Students that pass the tests will be able to participate in a trip to Shady Maple. PSD Student Board Representatives attended a breakfast at Pottsgrove along with representatives from Pottsgrove, Phoenixville and Springford. The meeting focused on brain storming ideas and all were in agreement to visit their elementary buildings on a monthly basis as a way to introduce themselves to the students. Ms. Calel gave an update on the school calendar regarding finals and the start of the second semester.

BOROUGH LIAISON REPORT: no report

PSBA/MONTGOMERY COUNTY LEGISLATIVE /MCIU REPRESENTATIVE REPORT S: no report

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

BOARD ACTION: Minutes, List of Bills, Treasurer's Report and Assistant Treasurer Appointment

It was moved by Mrs. Barnhill and seconded by Mrs. Lawrence that the Board approve the minutes from the Regular Board meeting held on December 20, 2018, the list of bills for the period of December 2018, the treasurer's report for December 2018 and the Assistant Treasurer appointments as presented.

All members were in favor. Ayes: Eight Nays: None. Absent: One. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Armato and seconded by Mr. Heidel that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITION(S)

Exempt

Child Accounting and PIMS Specialist ***Addendum #2018-2019-049**

RESIGNATIONS/TERMINATIONS

Professional

Megan Keeney, Elementary Teacher, Franklin Elementary, resignation effective January 11, 2019; hire date February 3, 2014.

Susanne Swanson, Pre-K Counts Teacher, Barth Elementary, resignation for the purpose of retirement, effective June 30, 2019; hire date August 23, 2006.

Administrative

Daniel Perez, Assistant Principal, Pottstown Middle School, resignation effective January 18, 2019; hire date July 1, 2018.

Ratify Erin Jacobs, Director of Special Education, resignation effective January 15, 2019; hire date August 9, 2017.

Ratify Joseph Schroeder, Supervisor of Secondary Special Education, resignation effective January 14, 2019; hire date November 2, 2015.

Exempt

James Porter, JROTC Instructor, Pottstown High School, resignation effective June 21, 2019; hire date July 19, 2010.

Classified

Ratify Roxanne Leh, Part-time Cafeteria Worker and Student Proctor, resignation effective January 3, 2019; hire date October 13, 2015.

Dalton Wieder, Custodian I, Middle School, resignation for the purpose of retirement effective June 30, 2019; hire date July 23, 2008.

Paul L. Swanson, Part-time Food Service Driver, Pottstown High School, resignation for the purpose of retirement effective March 5, 2019; hire date November 3, 2005.

Cynthia Hussmann, Classroom Assistant, Pottstown Middle School, resignation for the purpose of retirement, effective June 28, 2019; hire date September 16, 1991.

Co-Curricular Assignments

Ratify Andrea Roberts, Department Chair Social Studies, MS, resignation effective December 21, 2018.
Ratify Mark Fischer, Head Football Coach, HS, resignation effective January 15, 2019.

LEAVES

Professional

Amanda Figueroa, Secondary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date June 12, 2019, end date tbd.

Nicole Valenti, Elementary Teacher, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date July 28, 2019, end date tbd.

Sara Miller, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective January 14, 2019, anticipated end date to be January 22, 2019.

Leeann McCullough, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective dated to be January 18, 2019, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Administrative

Michael Ishler, from Teacher on Special Assignment to Assistant Principal, Pottstown Middle School, effective January 21, 2019, \$82,781/yr (replacing D. Perez).

Exempt

Ratify Karen Kile, from Full-time to Part-time PEAK PreK-Counts Coordinator, effective December 31, 2018, \$260.27/day.

ELECTIONS:

Professional

Victoria McShea, Secondary Teacher, initial assignment to be Pottstown High School, effective January 17, 2019, \$45,000/yr, Step 1 - Bach (contract of L. Hashem).

Ratify Christina Lepkowski, Long Term Substitute Teacher, Franklin Elementary, effective January 14, 2019 to the end of the 2018/2019 school year, \$194/day (coverage for N. Ewing).

Ratify Heather Diodati, Elementary Teacher, initial assignment to be Franklin Elementary, effective January 11, 2019, \$49,000/yr, Step 1 - Mast (contract of M. Keeney).

Jessica Lineman, Special Education Secondary Teacher, initial assignment to be Pottstown High School, effective February 11, 2019, \$47,000 + Stipend in accordance with the Professional Agreement, Step 3 B+15 (contract of J. Harner).

Exempt

Ratify Marissa Bush, Recording Secretary, effective December 13, 2018, \$29.39/hr. This is in addition to her role as Student Services Program Coordinator.

Ratify Kelly Heidler, Pre-K Counts Teacher, effective January 14, 2019, \$43,500/yr, grant funded (replacing K. Brown)

Classified

Ratify Brian Dotterer, Head Custodian, Pottstown Middle School, effective January 14, 2019, \$18.23/hr (replacing P. Woodley).

Ratify Kristen Walker, Intervention Assistant, Rupert Elementary, effective January 2, 2019, \$13.65/hr (replacing S. Duncan).

Ratify Kyle Hamlin, Part-time Elementary Cleaner, Franklin Elementary, effective January 10, 2019, \$11.92/hr (replacing J. Fox).

Ratify Scott Fazekas, Substitute Support Staff, effective January 15, 2019, hourly rate per schedule.

Compensation for Missed Planning Time, \$23/hr per period

Michaela Johnson, HS, 14 missed planning times, \$322.00 (11/19/18 to 12/13/18)

Andrea Roberts, MS, 4 missed planning times, \$92.00 (10/22/18 to 11/1/2018)

Co-Curricular Assignments 2018/2019 - Additions/Corrections * **Addendum 2018-2019-050**

- Non-Athletics

TUITION REIMBURSEMENT

Professional

<u>Name</u>	<u>School</u>	<u>12/30/2018 deadline</u>
Michael Ishler	PMS	\$ 3,000.00
Megan Heffelfinger	PHS	\$ 455.00
Diane Fox	PHS	\$ 3,000.00
Danielle Lawrence	PMS	\$ 1,548.00
Jesse Tupper	PMS	\$ 1,548.00
Ashley Ermold	PHS	\$ 705.00
Christopher Petro	PMS	\$ 1,548.00
Susan Hallman	Franklin	\$ 430.00
Kimberly White	Barth	\$ 1,548.00
Victoria Damiano	PMS	\$ 1,548.00

Classified

Michael Kibler	PMS	\$ 864.00
Amanda Fraterman	Admin	\$ 1,500.00

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
PMS	Nichola Pezzino	WEB Basic Training	Skytop, PA	02/25/2019-02/27/2019	\$2,687.97 pd by 21st Century grant
PMS	Aaron Torrence	WEB Basic Training	Skytop, PA	02/25/2019-02/27/2019	\$2,687.97 pd by 21st Century grant
Admin	Heather Moyer	Promising Practices-Proven Strategies	Harrisburg, PA	03/13/2019-03/15/2019	\$407.00 pd by 21st CCLC grant

2019 SCHOOL BOARD MEETING SCHEDULE

The Superintendent recommends the Board approve the following 2019 School Board meeting schedules and copies be filed in the Secretary's offices as **Addendum #2018-2019-051**.

- 2019 School Board Meeting Dates
- 2019 School Board Committee Schedule

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-052**.

- ESS Northeast

REAL ESTATE TAX EXONERATION RESOLUTION

The Superintendent recommends the Board approve the Real Estate Tax Exoneration Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-053**.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried

NON-CONSENT:

The non-consent items were presented for board consideration.

Hearings from Patrons of the Schools (limited to non-consent items):

None.

Board Comments:

None.

RESOLUTION TO APPROVE ISSUANCE OF 2019 GENERAL OBLIGATION BOND

The Superintendent recommends the Board approve the resolution to approve the issuance of the General Obligation Bond, Series 2019 for the purpose of refinancing the balance of the GOB Series 2014 note as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-054**.

It was moved by Mr. Hylton and seconded by Ms. Bearden that the Board approve the resolution as presented.

Upon roll call vote, all members voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

NEW BUSINESS

Board Workshop synopsis for future facilities consideration

Mr. Rodriguez gave an overview of topics presented at the January 10th Board Workshop. Board Members reviewed the meeting calendars and committee appointments and participated in several professional development exercises. The Board reviewed the administration's detailed report on facilities costs and options for the Beech Street Administration Building and the Edgewood Elementary Building. It was determined that the Beech Street building's systems and repairs can be a piecemeal option opposed to huge upgrades at one time. The Board's discussion focused on two major options to address the middle school issues: 1) take the 5th grade out of the middle school to lower the overall

student population and 2) use the Edgewood building in some way. At the conclusion of workshop, the general consensus of the Board was: 1st - having time to make a final decision; 2nd - to seek public input; 3rd - the most educationally sound and fiscally responsible option is to consider a 5th grade center at Edgewood as opposed to going back to a five elementary school model.

Mr. Rodriguez asked Board Members for their comments. He asked the Board for direction whether or not to plan several public meetings seeking community input.

Board Comments:

Mr. Hylton stated that Board understood from the workshop that no action will be taken for the 2019/2020 school year. Any decision made by the Board would start in the 2020/2021 school year.

Mrs. Francis believes that public input is needed before making a final decision. She would like to have several public meetings at Edgewood to give the community opportunities to become familiar with the situation.

Mrs. Barnhill supports multiple public meetings to insure that everyone has an opportunity to attend the meetings.

Ms. Bearden would also like to hear from the teachers and all stakeholders.

Mr. Armato thanked the administration for providing facts and information that helps the Board with the decision making process. He also noted there is more information to gather.

Mr. Heidel was in favor of investing in repairs and upgrades to the Edgewood and Administration buildings.

Mrs. Lawrence recognizes the present financial impact but also sees long term benefits that could save the district from some of the issues that are happening at the middle school.

Mr. Rodriguez relayed Mrs. Stilwell's comments. She was unable to attend tonight's meeting. Mrs. Stilwell favor's the K- 5 model but looks forward to more information.

Mrs. Francis directed the administration to look at dates for the public meetings, including weekends.

Mr. Rodriguez agreed and noted it was the Board's direction at the workshop to hold the meetings at the Edgewood building.

All members were in agreement. Each meeting will utilize the district's social media platforms as tools to keep the community engaged.

INFORMATION

- PTICC Community Meeting
- Monthly Meeting Notice: February 2019
- Pottstown Pride: Fall 2018

FEDERATION REMARKS

Mrs. Leibold thanked the School Board members for their hard work to support the community, staff and students. The Federation look forward to participating in the facilities discussions. She noted the fifth grade teachers are excited about the possible 5th grade option. The Federation made a \$500 donation to the Foundation for Pottstown Education in appreciation for the School Board.

ROUND TABLE

Mr. Heidel – no comment.

Mrs. Barnhill – no comment.

Mrs. Lawrence congratulated all the teachers. She feels strongly that the teachers are the district's strongest asset.

Ms. Cranford congratulated the teachers.

Mr. Hylton – no comment.

Mr. Armato stated he is thankful for the opportunity to experience daily interaction with students and staff. He enjoyed seeing the students having a good time at the "winter dance" held in the high school cafeteria.

Mr. Rose – no comment.

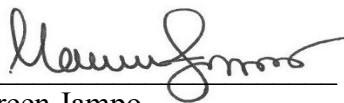
Ms. Bearden reminded Board Members of a Pottstown Transit Development Plan open house on January 22nd being held at the Pottstown Public Library. She stressed the importance of celebrating Martin Luther King's Day of Service, helping others, year round. Ms. Bearden congratulated the teachers.

Mr. Rodriguez introduced Mr. Ishler, the new Middle School Assistant Principal. He welcomed Mr. Ishler to the administration team. He congratulated the teachers and thanked the School Board for their service. Each Board Member was presented with a token of appreciation. Mr. Rodriguez commented on the many things going on in the district and reasons to be proud to be from Pottstown.

Mrs. Francis reminded the Board there will be an executive session for the purpose of negotiations and personnel.

ADJOURNMENT

It was moved by Mr. Heidel and seconded by Mr. Rose that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 8:22 pm.



Maureen Jampo
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
February 21, 2019**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, February 21, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mr. Thomas Hylton, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Mr. Kurt Heidel and Mrs. Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Brian Hostetler, Ms. Amanda Fraterman, Mr. Jeffrey Delaney, members of the press and interested citizens.

AWARDS/PRESENTATIONS

North Bay Parent Recognition

Mr. Rodriguez thanked the parents for their support and participation as chaperones for the North Bay camping trip. Each parent was presented with a Certificate of Appreciation.

Montgomery County Community College Update

Dr. Pollock shared updates on the Fall and Spring enrollments. The Fall new student enrollment is up by 36.4% and the Spring Off-Campus enrollment is up 38%. He spoke about the college's continuing efforts to grow the partnership with the district. He thanked the Board and administration for their support.

Dr. DiMattio shared updates on various programs. The Workforce Development program will be off launching their first Cohort for Certified Nursing program at both campuses. The college continues to sponsor testing prep courses. The Micro-Credentials Program has seen great participation from area schools, including Pottstown High School students participating in an OASHA certification process. Upcoming partnership events include a gerrymander 101 on March 5, 3rd annual STEAM Days on May 31st and the 2nd annual Career Day on June 18th.

Hairspray Musical Preview

The Board and public were invited to the auditorium for a presentation and preview of the Hairspray Musical.

MINUTES

Mrs. Jampo presented the minutes from the Board Workshop held on January 10, 2019 and the Regular Board Meeting held on January 17, 2019 for Board approval.

Mr. Hylton spoke about local tax dollars and tax increases that are collected to help support the educational needs of the district. He noted that at the workshop the Board was given estimated costs for a 5th grade center at Edgewood and a five elementary schools grades K to 5. He stated he is not prepared to endorse something that costs a lot of money and is in favor of exploring other options.

Mr. Hylton recalled past building projects that he feels were not good Board decisions and would like this Board to take time to get it right this time. He suggested looking at different models (ex: moving 8th grade to the high school, co-teaching) for the most cost effective way to deliver education.

Mrs. Francis believes the Town Hall meetings are on track to gather information that would give the Board the opportunity to make the best decision.

Ms. Bearden was in agreement with both comments. She understood the purpose of the town hall meetings is to gather information from the community based on the possibilities. She sees benefits in staff moving with students.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of January 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-055**.

TREASURER'S REPORT

Mrs. Jampo presented the Treasurer's Reports for January 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-056**.

COMMITTEE REPORTS

COMMUNITY RELATIONS – Ms. Bearden

The committee met on February 14. The committee heard a presentations on the district's social media/communications and a update from the Family Advisory Committee. Topics of discussion focused on organizing a 'Back to School Pep Rally and preparations for the upcoming Mother/Son dance scheduled for April 12th.

CURRICULUM - Mrs. Lawrence

The committee met on February 14. Highlights from the meeting included a presentation from Mrs. McCoy on new courses to be offered next year at the high school, an update on purchasing Chromebooks for next year, and an outline on the A-Target School Improvement Plan at the middle school. The committee members discussed the beginning processes to move towards a Standard Based Report Card system.

FACILITIES / FINANCE – Mrs. Francis

The committee met on February 7. Facility updates included a breakdown of costs for the 2019 Building Envelope Repair project, compliance with PDE requirements for lead testing and the progress on the Franklin Fields. The Finance portion of the meeting, the committee reviewed and recommended 'Consent items #15:Contracts, #16: E-rate Bids, #17: School District Financial Audit, including the two 'Non-Consent' items #22: MCIU Membership Services Budget and #23: Maple Street Partial Tax Exoneration. The committee heard a presentation from Mrs. Kennedy about a proposed plan to reallocate Technology budget funds for the purchase of new Chromebooks. The committee supports the proposed plan.

Mrs. Kennedy, Acting Technology Director, reviewed the proposed Chromebook plan to the full board and public. Her PowerPoint presentation outlined the cost comparison for Windows vs. Chrome, the proposed device distribution and sustainability data.

POLICY / PERSONNEL – Mr. Rose

The committee met on February 7. The committee is recommending the purchasing policies on tonight's agenda and the contract for substitutes for board approval. Ms. Iezzi, Wellness Coordinator, gave the committee a detailed presentation on district wide wellness programs and initiatives. The majority of programs are funded through Pottstown Area Health & Wellness Foundation. Many program are supported by regional based community organizations and donations.

BOROUGH LIAISON – Mr. Rose

Borough Council's Committee of the Whole met on February 6th, followed by the voting meeting on February 11th. Highlights from the voting meeting were proposed zoning changes relegating certain types of businesses to West High Street (public hearing in March) and approval of the Pottstown Land Bank Administrative Policies & Procedures. Resident Michael Mauger presented arguments to the proposed policies and procedures stating the proposed language gave the Land Bank nearly unchecked discretion in determining eligibility to buy Land Bank property. Mr. Rose suggested the Board invite Mr. Mauger to a future Policy or Facilities Committee meeting.

PSBA / MCIU / MONTGOMERY COUNTY LEGISLATIVE REPRESENTATIVE – Mrs. Stilwell

No report.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

None.

BOARD ACTION: Minutes, List of Bills, Treasurer's Report

It was moved by Mr. Hylton and seconded by Mrs. Barnhill that the Board approve the minutes from the Board Workshop held on January 10, 2019 and the minutes from the Regular Board meeting held on January 17, 2019, the list of bills for the period of January 2019 and the Treasurer's Report for the period of January 2019.

All members were in favor. Ayes: Seven Nays: None. Absent: Two. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Hylton and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

CONSENT:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Ratify Maria Costanzi, Long Terms Substitute Teacher, Pottstown Middle School, resignation effective February 8, 2019; hire date August 21, 2018.

Jeanann Irwin, Secondary Teacher, Pottstown High School, resignation effective April 12, 2019; hire date November 28, 2017.

Classified

Sara Stoltzfus, Custodian 1, Pottstown Middle School, resignation effective June 14, 2019; hire date November 27, 2018.

Dalton Wieder, Custodian 1, Pottstown Middle School, resignation for the purpose of retirement, effective June 14, 2019; hire date July 23, 2008.

LEAVES

Administrative

Ratify Matthew Moyer, Principal, Rupert Elementary, request for intermittent leave of absence, covered by Family Medical Leave Act, effective November 21, 2018, end date tbd.

Professional

Ratify Hilary Tutrani, Secondary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective February 1, 2019, end date tbd.

Classified

Ratify Barbara Hollenbach, Classroom Assistant, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective February 22, 2019, end date tbd.

Ratify Timothy Mutter, Student Proctor, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective February 12, 2019, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Administrative

Amanda Fraterman, from Out of District Coordinator to Supervisor of Secondary Special Education, effective date tbd, \$85,000/yr (replacing J. Schroeder)

Professional

Ratify Jennifer Kurian, from School Nurse to Certified School Nurse, initial assignment to be Franklin Elementary, effective February 11, 2019, \$45,000/yr (contract of K. Dilliplane).

Exempt

Ratify Valerie Jackson, PEAK Coordinator, from 100% to 80% due to changes in grant funding (W.K. Kellogg Grant), effective January 28, 2019.

Ratify Lyudmila Migachev, from Pre-K Counts Classroom Assistant to Long Term Substitute Pre-K Counts Teacher, Annex, effective February 4, 2019, until the end of the 18/19 school year, \$194/day. Upon completion of assignment, she will return to the role of Pre-K Counts Classroom Assistant. (grant funded)

Classified

Ratify Judy Bermudez, from Student Proctor to Substitute Student Proctor, effective February 1, 2019, hourly rate per schedule. This is in addition to her role as Part-time Elementary Cleaner.

ELECTIONS:

Professional

Ratify Matthew Nullmeyer, Long Term Substitute Teacher, Pottstown Middle School, effective January 21, 2019 to the end of the 18/19 second semester, \$194/day (coverage for A. Roberts)

Lindsey Lucas, Long Term Substitute Teacher, Pottstown Middle School, effective February 25, 2019, \$194/day (coverage for L. Himmelrich)

Emilie Dormer, Secondary Teacher, initial assignment to be Pottstown Middle School, effective March 5, 2019, \$45,000/yr, Step 1-Bach (contract of M.A. Hill).

Amanda Woods, Secondary Teacher, initial assignment to be Pottstown Middle School, effective August 20, 2019, \$45,500/yr, Step 2 - Bach (contract of S. Allen).

Exempt

Ratify Christine Dise, Pre-K Counts Teacher, Pottstown High School (YMCA Classroom), \$44,880/yr, effective February 4, 2019 (grant funded).

Classified

Ratify Heather Murray, Temporary Intervention Assistant, Pottstown Middle School, effective February 4, 2019 to the end of the 2018/2019 school year, \$13.65/hr (replacing V. Schwartz).

Ratify Virginia Cox, Classroom Assistant, Franklin Elementary, effective January 29, 2019, \$13.65/hr (replacing A. Walker).

Ratify June Malocu, Nurse, Barth Elementary, effective February 19, 2019, \$17.46/hr (replacing K. High).

Jose Santiago, Part-time Food Service Driver, Pottstown High School, effective February 25, 2019, \$14.04/hr (replacing P. Swanson).

Ratify Marie Boothman, Classroom Assistant, Franklin Elementary, effective February 19, 2019, \$13.65/hr (replacing outside contractor).

Compensation for Missed Planning Time, \$23 per period.

1) Perry Augustine	MS	13 missed planning times	\$299.00	(10/02/18 thru 1/31/19)
2) Sarah Dierolf	MS	7 missed planning times	\$161.00	(10/26/18 thru 2/06/19)
3) Amanda Figueroa	MS	3 missed planning times	\$ 69.00	(01/23/19 thru 1/28/19)
4) Jade Hayes	MS	2 missed planning times	\$ 46.00	(01/24/19, 1/25/19)
5) John Martin	MS	6 missed planning times	\$138.00	(10/05/18 thru 1/23/19)
6) Jesse Tupper	MS	3 missed planning times	\$ 69.00	(01/22/19 thru 1/31/19)
7) David Mabry	MS	4 missed planning times	\$ 92.00	(01/29/19 thru 2/7/19)
8) Erin Bumbaugh	MS	4 missed planning times	\$ 92.00	(02/06/19 thru 2/13/19)

9) Victoria Damiano	MS	1 missed planning time	\$ 23.00	(02/06/2019)
10) Amanda High	MS	3 missed planning times	\$ 69.00	(02/05/2019 thru 2/6/19)
11) Aaron Torrence	MS	5 missed planning times	\$115.00	02/04/2019 thru 2/13/19
12) Deborah Wilson	MS	7 missed planning times	\$161.00	02/95/2019 thru 2/18/19

Homebound Instruction, \$29/hr

Ratify Regina Collins, Franklin Elementary, from January 24, 2019 through June 14, 2019, assignment not to exceed 5 hrs per week.

Ratify Kim White, Barth Elementary, from February 19, 2019 through April 16, 2019, assignment not to exceed 5 hrs per week.

2019 Musical: Hairspray Production Team

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
Accompanist	Amy K. Anderson	\$ 1,000.00
Choreographer	Lara Dickinson	\$ 1,000.00
Costume Designer	Beth Yoder	\$ 1,000.00
Hair & Make-up	Diane Shoffstall	\$ 500.00
Lighting Director	Nick Yashinsky	\$ 1,300.00
Orchestra Director	Michael Vought	\$ 1,250.00
Producer/Stage Mgr.	Robert Decker	\$ 4,000.00
Properties Mgr.	Candi Haas Simmons	\$ 500.00
Publicist/House Mgr.	Eileen Basham	\$ 1,000.00
Set Construction Mgr.	Jen Mohr	\$ 800.00
Set Designer	Candi Haas Simmons	\$ 2,500.00
Sound Director	Albert Garcia	\$ 800.00
Theatrical Director	Christopher Sperat	\$ 3,500.00
Vocal Director	Ben Dipette	\$ 2,500.00

Co-Curricular Assignments: 2018-2019 Spring Sports * **Addendum #2018-2019-057.**

HORIZONTAL SALARY MOVEMENT

<u>Name</u>	<u>Bldg</u>	<u>From</u>	<u>Step</u>	<u>Salary</u>	<u>SPE</u>	<u>to</u>	<u>Step</u>	<u>Salary</u>	<u>SPE</u>
Jesse Tupper	PMS	B+15	2	\$46,000.00		M	2	\$49,000.00	
Kathleen Valerio	Lincoln	M	7	\$54,000.00	\$1,000	M+30	7	\$60,000.00	\$1,000
Jaime Parris	Rupert	B+15	1	\$45,500.00		M	1	\$49,000.00	
Rachel Smith	Barth	B+15	1	\$45,500.00		M	1	\$49,000.00	

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve the following professional leaves as presented:

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Stephen Rodriguez	Instructional Technology - Apple	Cupertino, CA	04/03/2019 - 04/05/2019	Costs pd by Apple
Admin	Stephen Rodriguez	Superintendent's Academy Workshop	Hershey, PA	04/10/2019 - 04/12/2019	Costs pd by MCIU
Admin	John Connor Mary Ellen Urquhart	PASBO Annual Conf.	Hershey, PA	03/06/2019 - 03/08/2019	\$906.00 ea.- pd by dept. budgets

Frkln	Melissa Lopez Margaret Tarboletti Stephanie Roethlisberger Desiree Schwoyer	2019 Migrant Educ.Prgm./English Language Developm.	Harrisburg, PA	04/02/2019 - 04/04/2019	\$552.16 each pd by MCIU
Admin	Stephen Rodriguez	PASA Education Congress	Harrisburg, PA	03/17/2019 - 03/18/2019	\$450 pd by dept budget

POLICIES

The Superintendent recommends the Board approve the following policies as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-058:**

- Policy 610: Purchases Subject to Bid/Quotation
- Policy 611: Purchased Budgeted
- Policy 612: Purchases Not Budgeted
- Policy 613: Cooperative Purchasing

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-059:**

- MOU: Pottstown Athletic Club
- Kelly Services
- New Story
- The Devereux Foundation
- New Story

E-RATE BIDS

The Superintendent recommends the Board approve the following quotes in accordance with the E-rated Discount Program and copies be filed in the Secretary's office as **Addendum #2018-2019-060:**

- ePlus: Firewall
- Dauphin DataCom: Wireless Access Points
- KIT Networking Cabling: Cabling

SCHOOL DISTRICT FINANCIAL AUDIT

The Superintendent recommends the Board acknowledge receipt of the Pottstown School District audit for the year ending June 30, 2018 as prepared by Herbein + Company, Inc.

PDE E-SIGNATURE RESOLUTION

The Superintendent recommends the Board approve the Pa. Dept. of Education electronic signature resolution as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-061.**

OCCUPATIONAL ADVISORY COMMITTEE MEMBER LIST AND MEETING MINUTES

The Superintendent recommends the Board acknowledge receipt of the Fall 2017 Occupational Advisory Committee member list and meeting reports for the Career and Technical programs in accordance with PDE requirements.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried

NON-CONSENT:

The non-consent items were presented for board consideration.

Hearings from Patrons of the Schools (limited to non-consent items): None.

Board Comments: None.

MCIU MEMBERSHIP SERVICES BUDGET 2019/2020

The Superintendent recommends the Board approve 2019/2020 MCIU Membership Services Budget as presented and a copy be filed in the Secretary’s office as **Addendum #2018-2019-062**.

Pottstown School District’s contribution to the Montgomery County Intermediate Unit for the 2019-2020 fiscal year shall be as follows:

Office of Professional Learning	= \$ 893.00
Office of Community & Government Relations	= \$ 3,501.00
Office of Technical Services	= <u>\$16,512.00</u>
	Total = \$20,906,00

This would be a decrease in the Pottstown School District's contribution over the amount contributed for the 2018-2019 school year of \$670 which represents a 3.10% decrease.

It was moved by Mr. Rose and seconded by Mrs. Lawrence that the Board approve the 2019/2020 MCIU Membership Services Budget as presented.

Upon roll call vote, all members voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

MAPLE STREET PARTIAL TAX EXONERATION

Motion to approve request for partial tax exoneration, parcel #160020536004.

It was moved by Mr. Hylton and seconded by Mr. Rose that the Maple Street partial tax exoneration request be approved.

Upon roll call vote, all members voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

UNFINISHED BUSINESS:

- Facilities Update: Edgewood Town Hall meetings

Mr. Rodriguez announced the Town Hall meetings are listed on the district website. All meetings will be held at the Edgewood building. The next meeting is scheduled for Saturday, March 2nd. Feedback from all the meetings will be gathered and shared with the Board, unedited.

INFORMATION

- Pottstown Go Fourth Royal Court
- High School Musical: Hairspray
- Monthly Meeting Notice: March
- Board & Administrator Professional Development

FEDERATION REMARKS

Mrs. Leibold thanked the administration for the advanced school closing/delay notices due to the inclement weather conditions. She shared the teachers appreciation for the opportunity to participate in the Town Hall meetings. Mrs. Leibold enjoyed the Hair Spray preview and is looking forward to attending the event.

ROUND TABLE

Mr. Hylton – no comment.

Mr. Armato shared his views on the past building improvements and the benefits and opportunities the upgrades continue to provide to the community. The high school continues to host the district wrestling tournaments, hosting 16 schools with over 5,000 people attending. He is in favor of exploring all possibilities for the Edgewood building that supports the district mission statement. He stated that it is the responsibility of the state to accurately fund the school district.

Mr. Rose looks forward to attending the Town Hall meetings. He encouraged others to volunteer for the Rock the Block event in April.

Ms. Bearden spoke about past segregation and desegregation and stressed the importance for the Board to do their due diligence when it comes to the welfare of the students. She reminded everyone that February is Black History Month and Heart Awareness.

Mrs. Barnhill – no comment.

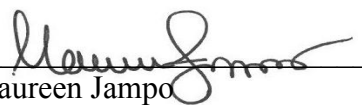
Mrs. Lawrence thanked Mr. Hylton for his comments and agrees with looking at other options.

Mr. Rodriguez thanked Mrs. Johnson and all the parents who participate in the grass roots organization to help with advocacy. He expressed the district's appreciation to the Moyer family in memory of their mother and volunteer for dedication and years of service to the community and students.

Mrs. Francis reminded the Board that an executive session will follow at the close of the meeting for the purpose of a tax assessment appeal.

ADJOURNMENT

It was moved by Mr. Rose and seconded by Mrs. Lawrence that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 8:41 pm.


Maureen Jampo
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
March 21, 2019**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, March 21, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Thomas Hylton, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Mr. Kurt Heidel, Ms. Katina Bearden and Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Brian Hostetler, Mrs. Mary Kramer, Mr. Jeffrey Delaney, Mr. Robert Decker, members of the press and interested citizens.

Ms. Bearden entered the meeting at 7:04 pm.

PRESENTATIONS

Middle School Update: Mr. Hostetler reviewed highlights from the presentation made at the committee level. He gave updates on several components that are being worked on at the middle school this year. Structural changes to support students include the addition of a Dean of Students, a safety officer, a shift in the Assistant Principals to 12 months. The 5th/6th grades are scheduled in dyads and are separate from the 7th/8th grades. Support services consist of district counselors, mental health professionals, mentoring programs, curriculum SEL lessons and incentives that promote positive behavior. Mr. Hostetler shared a 4 year discipline report noting the administrator turn-around in the past 18 months. Academic goals are focused on incorporating new ELA and Math programs, professional development and focus on a year's worth of growth for every student. Future goals are to maintain the initiatives already in place, expand the positive behavior programs and continue the coaching model

MINUTES

Mrs. Jampo presented the minutes from the Regular Board Meeting held on February 21, 2019 for Board approval.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of February 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-063**.

TREASURER'S REPORT

Mrs. Jampo presented the Treasurer's Reports for February 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-064**.

COMMITTEE REPORTS

COMMUNITY RELATIONS – Ms. Bearden

The committee met on March 14. The main topic of discussion was finalizing plans for the Mother/Son Dance. The committee heard presentations from the Family Advisory Committee, an update

on the Middle School as presented tonight and possible options for the Middle School. Ms. Bearden noted she is open to suggestions for a community event where families could gather all at once (ex: a new year's event). The event would be a collaborative effort by the community and not just the school board/school district.

STUDENT REPRESENTATIVE

Ms. Cael gave a report on events taking place at the high school. CTE Career Day is scheduled for March 22 and March 25. Representative for various business come in to talk to students. The high school Ensemble will be performing in Harrisburg at the Capital.

CURRICULUM - Mrs. Lawrence

The committee met on March 14 in conjunction with the Community Relations Committee. The Middle School presentations were the focus of the joint meeting.

Mr. Hylton gave a summary of possible options for the Middle School. An outline of the MS floor plan for the individual grade levels was distributed to Board members. The 5th & 6th grades are contained to a specific area with little contact with the 7th & 8th grades and are escorted when going to other areas in the building. He observed that some classes eat in their classrooms noting that this could be implemented for the grades 5 and 6. The floor plan also outlined various areas (old weight lifting room, old LGI, area behind the auditorium) that could be converted to accommodate additional space including converting the Library into classrooms and relocating the Library to the LGI. Mr. Hylton noted that by escorting students at dismissal time could help to maintain order and build respect for the teachers.

Board Members expressed their appreciation for the outline. Members noted that spacing is not the only issue at the middle school and addressing all the issues is a work in progress. It was determined to continue discussion and explore options to make the best decision.

FACILITIES / FINANCE – Mrs. Francis

The committee met on March 7. The committee was given a Food Service update from Mrs. Kozik, Director of Food Service and heard two presentations on the Land Bank. Facilities updates addressed deteriorating tiles at Edgewood and asbestos testing for any unforeseen issues. The committee recommends the bid award for the Mowing and Grounds Maintenance as presented on tonight's agenda for Board approval. Finance updates included a review of PCTV space at the high school, a request for space to provide dental services to students (funded by a grant to Community Health and Dental) and preliminary budget numbers for 2019/2020.

POLICY / PERSONNEL – Mr. Rose

The committee met on March 7. Personnel items included updates on contracted substitute services and the recommendation to contract with the MCIU for interim services to support data management to fill a vacancy created by the resignation of a child accounting position. The committee was in agreement to place the MOU with the Intermediate Unit on the board agenda for approval. Two policies were reviewed and recommended by the committee as presented on tonight's agenda. A Therapy Animal policy is being researched for future review by the committee.

BOROUGH LIAISON – Mr. Rose

Highlights from the March Borough Council meetings included various events scheduled for upcoming months (Red Horse Motor Club Car Show, Rock the Block and the 6th Annual Circle Legacy Center Powwow). P.A.I.D announced a new restaurant going into the former Security Trust Bank building. Mosaic will be taking over running the Farmer's Market. The Borough approved a 3yr lease agreement with Beech Street Factory and will be establishing a police substation at 341 Beech St.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

None.

BOARD ACTION: Minutes, List of Bills, Treasurer’s Report

It was moved by Mrs. Barnhill and seconded by Mr. Hyton that the Board approve the minutes from the Regular Board meeting held on February 21, 2019, the list of bills and Treasurer’s Report for the period of February 2019.

All members were in favor. Ayes: Seven Nays: None. Absent: Two. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Hylton and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

CONSENT:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Ellen Eisele, Elementary Teacher, Barth Elementary, resignation for the purpose of retirement, effective June 14, 2019; hire date September 1, 1992.

Exempt

Ratify Valerie Jackson, PEAK Coordinator, Administration Building, resignation effective March 8, 2019; hire date November 5, 2015.

Classified

Ratify Oscar Gans, In School Suspension Monitor, Pottstown High School, effective February 22, 2019; hire date April 28, 2016.

Ratify Scott Fazekas, Substitute Support Staff, effective January 21, 2019.

MaryAnn Peters, Accounts Payable Coordinator, resignation for the purpose of retirement, effective June 14, 2019; hire date October 9, 1978.

Sandra Yost, Custodian 1, Pottstown Middle School, resignation for the purpose of retirement, effective June 14, 2019; hire date August 18, 2008.

LEAVES

Administrative

Ratify Deena Cellini, Director of Human Resources, request for intermittent leave of absence covered by Family Medical Leave Act, effective March 6, 2019, end date tbd.

Professional

Susanne Swanson, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date March 22, 2019, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Professional

Jeffrey Delaney, from Career & Technical Director to Secondary Teacher, effective date tbd, \$84,000/yr (contract of A. Roberts).

Exempt

Kristina Corominas, from Special Education Teacher to Out of District Coordinator, effective date tbd, \$60,000/yr (replacing A. Fraterman)

Classified

Ratify Cerrissa Carter, from Substitute Support Staff to Part-time Cafeteria Worker, Pottstown High School, effective February 25, 2019, \$11.74/hr (replacing M. Jones).

Ratify Regina Astheimer, from Alternative Education Classroom Assistant to IS/TPC Coordinator, effective March 13, 2019, \$24.35/hr (replacing O. Gans).

Ratify Susan Mock, from Part-time Student/Lunch Proctor to Substitute Support Staff, effective March 15, 2019 hourly rate per schedule.

ELECTIONS:

Professional

Stephanie Konnick, Secondary Teacher, Pottstown High School, effective April 25, 2019, \$47,000/yr, Step 5-Bach (contract of J. Irwin)

Classified

Ratify Katherine Weyandt, Pre-K Counts Classroom Assistant, Pottstown High School, effective March 5, 2019, \$15.50/hr (grant funded).

Ratify Jennifer Jarolin, Substitute Support Staff, effective March 4, 2019, hourly rate per schedule.

Ratify Tehron Bush, Substitute Support Staff, effective February 28, 2019, hourly rate per schedule.

Melissa Stierly, Pre-K Counts Classroom Assistant, Annex Building, effective March 25, 2019, \$13.65/hr (grant funded).

Ratify Stacy Foster, Substitute Support Staff, effective March 15, 2019, hourly rate per schedule. This is in addition to her role as Classroom Assistant.

Ratify Wyatt Hessler, Substitute Support Staff, effective March 19, 2019, hourly rate per schedule.

Compensation for Missed Planning Time, \$23 per period

Name	Bldg	Missed Planning Times	\$	description
1) Johnson, Michael	HS	13 missed planning times	\$ 299.00	(1/15/19 to 2/22/19)
2) Andre, Michele	MS	9 missed planning times	\$ 207.00	(10/2/18 to 2/19/18)
3) Angelo, Ginger	MS	7 missed planning times	\$ 92.00	(1/30/19 to 2/27/19)
4) Bucci, Iris	MS	2 missed planning times	\$ 46.00	(2/13/19, 2/21/19)
5) Bumbaugh	MS	8 missed planning times	\$ 184.00	(2/14/2019 to 2/28/19)
6) Damiano, Victoria	MS	4 missed planning times	\$ 92.00	(2/19/2019 to 2/25/19)
7) Diehl, Alex	MS	13 missed planning times	\$ 299.00	10/5/2018 to 3/07/19)
8) Figueroa, Amanda	MS	3 missed planning times	\$ 69.00	(2/14/19 to 2/22/19)
9) High, Amanda	MS	4 missed planning times	\$ 92.00	2/26/2019 to 3/01/19)
10) Hinnershitz, Aaron	MS	7 missed planning times	\$ 161.00	(2/5/19 to 2/21/19)
11) Mabry, David	MS	5 missed planning times	\$ 115.00	(2/13/2019 to 2/28/19)
12) Pasquale, Tracy	MS	5 missed planning time	\$ 115.00	(2/11/19 to 2/27/19)
13) Petro, Kimberly	MS	5 missed planning times	\$ 115.00	(2/5/19 to 2/13/19)
14) Rega, Elizabeth	MS	8 missed planning times	\$ 184.00	1/22/19 to 2/25/19)
15) Torrence, Aaron	MS	5 missed planning times	\$ 115.00	(2/14/2019 to 3/06/19)
16) Tupper, Jesse	MS	9 missed planning times	\$ 207.00	(2/7/19 to 3/06/19)
17) Vega, Rebecca	MS	6 missed planning times	\$ 138.00	(1/28/19 to 2/25/19)
18) Augustine, Perry	MS	4 missed planning times	\$ 92.00	(2/5/2019 to 2/26/19)
19) Dierolf, Sarah	MS	2 missed planning times	\$ 46.00	(2/13/2019 to 2/14/19)
20) Hayes, Jade	MS	3 missed planning times	\$ 69.00	(2/13/2019 to 2/25/19)
21) Martinez, Jolie	MS	5 missed planning times	\$ 115.00	(1/24/2019 to 2/15/19)
22) Mitchell, Nick	MS	12 missed planning times	\$ 276.00	(2/06/2019 to 3/05/19)
23) Morasco, Theresa	MS	5 missed planning times	\$ 115.00	(2/11/2019 to 2/22/19)
24) Saylor, Richard	MS	4 missed planning times	\$ 92.00	(2/11/2019 to 2/27/19)
25) SmithCorropolese,K	MS	4 missed planning times	\$ 92.00	(2/21/2019 to 2/28/19)
26) Thomas, Geoffrey	MS	5 missed planning times	\$ 115.00	(02/25/2019 to 3/06/19)

Homebound Instruction, \$29/hr

Ratify Kelly Leibold, Pottstown Middle School, from March 4, 2019, end date tbd, assignment not to exceed 5 hours per week.

Co-Curricular Assignment 2018/2019: Spring Sports (corrections/additions) * Addendum #2018-2019-065

Co-Curricular Assignments 2019/2020: Fall Sports

- (1) HS Asst. Football Coach - Michael Santillo - Level 5 - \$5,790.00
- (2) HS Asst. Football Coach - Levert Hughes - Level 5 - \$5,790.00
- (3) HS Head Football Coach - Jeffrey Delaney - Level 5 - \$8,270.00

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Marissa Bush	PA Data Summit	Hershey, PA	03-24-2019 - 03/27/2019	\$788.00 pd by dept budget
Admin	Stephanie Braccili	OCDEL Shared Leadership Conf.	Pocono Manor, PA	04/03/2019 - 04/04/2019	\$421.96 pd by Pre-K Counts grant

FIELD TRIPS

# Students/ ...Groups	Conference Name/Activity	Destination	Date of Trip	Cost to Student	Cost to District - Substitutes	Chaperones
7	AP European History	EF Tours - Milan, Venice, Florence, Rome Italy	03/20/2019- 03/28/2019	\$2,900.00	\$1470.00 - \$1610.00	Kristen Ellis David Caldwell

POLICIES

The Superintendent recommends the Board approve the following policies as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-066**.

- Policy 222: Pupils - Tobacco/Nicotine
- Policy 323: Employees - Tobacco/Nicotine

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-067**.

- MOU: MCIU Service Agreement
- Scattergood Addendum
- MOU: Zens Den

MOWING AND GROUNDS MAINTENANCE BID AWARD

The Superintendent recommends that purchase orders or contracts be awarded to the company indicated, the award in each case being made to the lowest bidder meeting the required specifications.

* Green Ridge Landscaping - Yr 2019 = \$63,950; Yr 2020 = \$63,950; Yr 2021 = \$63,950
Eagleville, PA -

SPECIAL EDUCATION SETTLEMENT AGREEMENT

Motion to approve Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board. * Addendum 2018-2019-068.

Upon roll call vote, all members present voted aye for the above consent items.

Ayes: Seven. Nays: None. Absent: Two. Motion carried

NON-CONSENT

None.

INFORMATION

- Monthly Meeting Notice: April 2019
- Board/Admin Professional Development Articles
- Edgewood Town Hall Meetings

FEDERATION REMARKS

Mr. Decker commended the students for their great musical performances. He looks forward to next year's next year's entire district musical "Seussical". Mr. Decker emphasized how great the staff interacts with students, knowing students by name and building relationships that help to prevent bad situations.

ROUND TABLE

Mrs. Barnhill was pleased with Mr. Hostetler's presentation. She looks forward to reading the comments from the town hall meeting.

Mrs. Lawrence thanked the staff for their participation and input at the town hall meeting. She looks forward to continuing collaboration with staff.

Ms. Calel was glad to hear the positive initiatives taking place at the middle school and how the students are responding.

Mr. Hylton – no comment.

Mr. Armato is encouraged by all the steps being taken as the Board contemplates a decision on how to move forward with the district buildings. He noted he does not feel he is ready to make a decision without hearing more information.

Mr. Rose thanked everyone who attended and participated in the town hall meetings. He thanked Mr. Hostetler and Mr. Hylton for their information and recognizes the Boards' responsibility to make the best decision possible. Mr. Rose encouraged people to volunteer for the Rock the Block event.

Ms. Bearden shared in the comments of the Board Members. She recognizes the positive things happening in the district and the Boards' responsibility to help and encourage students in the best way possible. It is work in progress.


Mr. Rodriguez reported the SEL parent training at Barth was well attended. He noted that comments he heard from the Sandy Hook Superintendent at a recent conference, impacted his thoughts on taking advantage of the time to think and prepare and make sure students are safe. Mr. Rodriguez stated that the Hill School took notice of the district's performing arts and will be doing a show next year (Hairspray).

Mr. Hylton commented on the passing of the Hairspray can. It was noted that it is a tradition among the schools.

Mrs. Francis thanked Mr. Hostetler for providing the Board with a better insight to what is happening at the middle school and Mr. Hylton for his interesting information. She expressed her appreciation for the great Hairspray performance. She was very proud of the district for the choosing "Hairspray". Mrs. Francis reminded the Board of the executive session for the purpose of negotiations and personnel following the meeting.

ADJOURNMENT

It was moved by Mrs. Barnhill and seconded by Mr. Rose that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 8:12 pm.


Maureen Jampo
Board Secretary

**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE SPECIAL MEETING
April 4, 2019**

The Special Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, April 4, 2019 at 7:30 PM in the Conference Room of the Administration Building with Vice-President Ms. Katina Bearden presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Mrs. Amy Francis and Mrs. Kimberly Stilwell. Also present were Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; and interested citizens.

APPROVAL OF PERSONNEL ELECTION ITEMS

Dr. Cellini presented the personnel election items for Board discussion and approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

BOARD ACTION

It was moved by Mr. Hylton and seconded by Mr. Rose that the personnel election items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

ELECTIONS:

Administrative

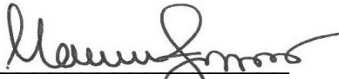
Ratify LaTanya White-Springfield, Temporary Interim Director of Special Education, effective January 15, 2019, end date upon filling the position, \$100/day. This is in addition to her role as Director of Pupil Services.

Cheryl Morett, Director of Special Education, anticipated effective date to be July 1, 2019, \$110,000/year (replacing E. Jacobs).

Upon roll call vote, all members present vote aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

ADJOURNMENT

It was moved by Mrs. Barnhill and seconded by Mr. Heidel that the meeting adjourns. All in favor. None opposed. The meeting adjourned at 7:42pm.


Maureen Jampo
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
APRIL 25, 2019**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, April 25, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Ms. Katina Bearden and Mrs. Kimberly Stilwell. Also present were Board Secretary, Mrs. Maureen Jampo; Solicitor, Mr. Stephen Kalis; Student Board Representative, Ms. Johnay Cranford, Mr. Brian Hostetler, Mr. David Livengood, Dr. LaTanya White-Springfield, Mrs. Kelly Leibold, members of the press and interested citizens.

Ms. Bearden entered the meeting at 7:03 pm.

PRESENTATIONS

Foundation for Pottstown Education: Mr. Rusiewicz gave a PowerPoint presentation on the Foundation's mission, programs and vision. The Foundation has updated its' logo and mission statement to reflect supporting educational opportunities for students and staff promoting the enhancement of the community. The vision of the Foundation is to level the academic playing field for the Pottstown School District by providing funding for programs (Early College program), AP testing, environmental education, leadership development and scholarships. The FPE Board of Directors represents a strong, diverse membership, engaged in the community. Mr. Rusiewicz reported the Foundation is on track to exceed its' funding goal for 2018/2019 to \$310,000.

MINUTES

Mrs. Jampo presented the minutes from the Regular Board Meeting held on March 25, 2019 and the Special Board Meeting held on April 4, 2019 for Board approval.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of March 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-069**.

TREASURER'S REPORT

Mrs. Jampo presented the Treasurer's Reports for March 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-070**.

COMMITTEE REPORTS

COMMUNITY RELATIONS – Ms. Bearden

The committee met on April 11. A website update was presented by Mrs. Brightbill. The major objective of the committee is to communicate with the public through the various media tools including the district website. The committee continues to keep "communications" on the agenda.

STUDENT REPRESENTATIVE

Ms. Cranford gave the Board an update on events happening at the high school. NOTIC testing is taking place this week. Seniors in technical classes are required to take the tests and upon passing the tests they may receive certificates that enable them to work in various fields. Several clubs are collaborating to organize a mini thon to support childhood cancer research. Ms. Cranford, along with other high school students, had an opportunity to meet with Rep. Ciresi and Rep. Rabb about legislative bills to help with funding for the school district. Upcoming events include band concerts, 8th grade orientation and senior awards.

CURRICULUM - Mrs. Lawrence

The Curriculum Committee met on April 11. The committee heard two presentations. Mr. Miller gave the committee an update on co-curricular activities noting that participation is at approximately 446 students. Committee members talked about options to get more students to participate. Mr. Delaney gave a presentation on the Career & Technical Education programs, successes and connecting students with local businesses to promote internships and job training opportunities. The committee anticipates the Middle School A-TSI Improvement Plan will be ready for review at the next committee meeting.

FACILITIES / FINANCE – Mrs. Heidel

The committee met on April 4. Highlights from the facilities updates includes changes to snow removal materials and procedures for the next school year utilizing new equipment for the distribution of the ice melt products; lead testing flushing results showed only 5 out of 30 had very low detection well under the EPA standard level; a progress report on the seeding and aeration of the Franklin Field. An update to a preliminary budget was presented by Mrs. Jampo. The current preliminary shortfall is \$111,777 as a result of additional revenue from the collection of delinquent taxes and energy savings due to a reduction in procurement rates. The committee asked the administration for other options to reduce the shortfall. The committee is recommending the following items for board approval as presented on tonight's agenda: PlanCon K for the General Obligation Bonds Series 2018 and 2019, the Delinquent Tax Collection Fee Resolution and the 2019 Building Envelope Repairs Project bid awards.

POLICY / PERSONNEL – Mr. Rose

The committee met on April 4. Five (5) policies were reviewed by the committee and are recommended for Board approval as presented on tonight's agenda. The administration continues to work on a policy to address therapy animals in the district. Personnel items recommended for Board approval include the revised 2018/2019 School Calendar and the 2019/2020 School Calendar.

BOROUGH LIAISON – Mr. Rose

Highlights from the April Borough Council meeting included a presentation to propose a Pottstown Children's Discovery Center. The center would provide an opportunity for kids to explore (similar to a "please touch" museum. The Borough presented an outline of the 2019 Street Paving Plan. Mr. Rose stated the conversation at the meeting noted funding for the 30 miles of streets requiring paving is limited to approximately 3 miles. Mr. Rose attended one of David Charles community discussions. It was a good community event, a diverse group sharing ideas and uniting on a common bond.

PSBA / MCIU / MONTGOMERY COUNTY LEGISLATIVE REPRESENTATIVE – Mrs. Stilwell

No report.

APPROVAL OF CONSENT ITEMS

Mrs. Jampo, in the absence of Superintendent Mr. Rodriguez, presented the consent items for Board discussion and approval. Mrs. Jampo reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

Aram Ecker, representative of the Alumni Honor Roll Committee, recognized the three Alumni Honor Roll Nominees, selected to be inducted at the Alumni Honor Roll Ceremony in October 2019.

Board Members Comments (consent items)

None.

BOARD ACTION: Minutes, List of Bills, Treasurer's Report

It was moved by Mrs. Barnhill and seconded by Mr. Heidel that the Board approves the minutes from the Regular Board meeting held on March 21, 2019, the minutes from the Special Board Meeting held on April 4, 2019, the list of bills and Treasurer's Report for the period of March 2019.

All members were in favor. Ayes: Eight Nays: None. Absent: One. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Hylton and seconded by Mr. Armato that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Correction: Jeanann Irwin, Secondary Teacher, resignation effective April 24, 2019 (previously approved as April 12, 2019 on February 21, 2019).

Liam Gibbons, Secondary Teacher, Pottstown High School, resignation effective April 26, 2019; hire date August 22, 2017.

Classified

Ratify Kimberly Stanford, Part-time Cafeteria Worker, Pottstown High School, resignation effective April 3, 2019; hire date August 25, 2015.

Vicki Mutter, Classroom Assistant, Pottstown Middle School, resignation for the purpose of retirement, August 4, 2019; hire date January 20, 1987.

Dionne Phillips, Elementary School Cleaner, Barth Elementary, resignation effective June 5, 2019; hire date April, 11, 2016.

Ratify Michael Kibler, Jr., Classroom Assistant, resignation effective March 25, 2019; hire date March 9, 2018

Co-Curricular Assignments

Sarah Bennett, MS, Assistant Lacrosse Coach, resignation effective March 10, 2019

Kristina Corominas, HS, Student Government, resignation effective June 14, 2019.

LEAVES

Professional

Ratify Lisa Kolb, Elementary Teacher, Pottstown Middle School, request for intermittent leave of of absence covered by Family Medical Leave Act, effective March 18, 2019, end date tbd.

Victoria Damiano, Elementary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be September 16, 2019, end date tbd.

Ratify Christopher Sperat, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act, effective April 11, 2019, end date tbd.

Ratify Melissa Lopez, Elementary Teacher, Franklin Elementary, request for intermittent leave of absence covered by Family Medical Leave Act, effective April 5, 2019, end date tbd.

Ratify Stacey Vandruff, Elementary Teacher, Lincoln Elementary, intermittent leave of absence covered by Family Medical Leave Act, effective April 1, 2019; end date tbd.

Classified

Ratify Ellen Ranco, Classroom Assistant, Pottstown High School, request for leave of absence, covered by Family Medical Leave Act, effective March 28, 2019, end date tbd.

Ratify Tiffany White, Classroom Assistant, Pottstown Middle School, request for intermittent leave of absence covered by Family Medical Leave Act, effective February 4, 2019, end date tbd.

CHANGE IN POSITION/SALARY

Classified

Ratify Kyle Hamlin, from Part-time Elementary to Substitute Support Staff, effective March 25, 2019, hourly rate per schedule.

ELECTIONS

Professional

Correction: Stephanie Konnick, Secondary Teacher, initial assignment to be Pottstown High School, effective April 23, 2019, \$45,000/yr, Step 5-Bach (contract of J. Irwin). **previously approved on 3/21/19 as effective April 25, 2019*

Exempt

Roger Gauert, JROTC Instructor, Pottstown High School, effective May 20, 2019, \$84,700/yr (replacing J. Porter)

Classified

Ratify Eric Miller, Substitute Support Staff, effective April 1, 2019, hourly rate per schedule. This is in addition to his role as a Classroom Assistant.

Ratify Carolyn King, Part-time Elementary Cleaner, Franklin Elementary, effective April 1, 2019, \$11.92/hr (replacing K. Hamlin).

Ratify Kelly Roth, Part-time Cafeteria Worker, Pottstown High School, effective April 8, 2019, \$11.74/hr (replacing K.Stanford).

Ratify Patti Giamo, Classroom Assistant, Barth Elementary, effective April 24, 2019, \$13.65/hr

Ratify Deborah Sheffer, Substitute Support Staff, effective April 11, 2019, hourly rate per schedule.

Ratify Aleathia Duley, Substitute Support Staff, effective April 23, 2019, hourly rate per schedule.

Correction: Ratify Jennifer Jarolin, Substitute Support Staff, effective February 28, 2019, hourly rate per schedule (*previously approved on March 21 as effective March 4, 2019*).

CPR Training, \$29/hr (funded by Perkins Grant)
Justin Baker, Athletic Trainer

Compensation for Missed Planning Time, \$23/hr

<u>Name</u>	<u>Bldg</u>	<u>Missed Planning Times</u>	<u>\$</u>	<u>description</u>
Damiano, Victoria	MS	3 missed planning times	\$ 69.00	(3/5/19 to 3/7/19)
Figuroa, Amanda	MS	6 missed planning times	\$138.00	(2/25/19 to 3/26/19)
Petro, Kimberly	MS	2 missed planning times	\$ 46.00	(3/4/19 to 3/8/19)
Rega, Elizabeth	MS	4 missed planning times	\$ 92.00	(2/27/19 to 3/7/19)
SmithCorropolese, Krista	MS	7 missed planning time	\$ 161.00	(1/29/19 to 2/7/19)
Vega, Rebecca	MS	2 missed planning times	\$ 46.00	(3/5/19 to 3/6/19)
Wilson, Deborah	MS	3 missed planning times	\$ 69.00	(3/6/19 to 3/11/19)
Petro, Christopher	MS	2 missed planning times	\$ 46.00	(3/20/19 , 3/29/19)

Co-Curricular Assignments: 2019/2020 Fall Sports

Todd Wallace	Assistant Football Coach	HS	Level 5	\$5,790.00
Madison Morton	Assistant Football Coach	HS	Level 5	\$5,790.00

TUITION REIMBURSEMENT

Professional

<u>Name</u>	<u>School</u>	<u>3/31/19 deadline</u>
Krista Smith-Corropolese	PMS	\$ 870.00
Megan Heffelfinger	PHS	\$ 1,160.00
Danielle Lawrence	PMS	\$ 1,452.00
Patricia Eaton	PMS	\$ 805.00
Susan Hallman	Franklin	\$ 828.00
Kelsey Shafer	PHS	\$ 1,230.00
Alexander Diehl	PMS	\$ 1,650.00
Craig Ollivier	PHS	\$ 1,362.00
Ashley Bellevou	Rupert	\$ 1,995.00

Administrative

<u>Name</u>	<u>Bldg.</u>	<u>Amount</u>
LaTanya White-Springfield	Admin	\$ 2,130.00

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
PHS	David Livengood	NASSP Conference	Boston, MA	07/17/2019 - 07/20/2019	\$1,117.80 pd by bldg. budget
Admin	Maureen Jampo	2019 Health Forum	Atlantic City ,NJ	05/30/2019 - 05/31/2019	Costs pd by IBX
Rupert	Matthew Moyer	NAESP Nat'l Conf.	Spokane, WA	07/09/2019 - 07/11/2019	Costs paid by NAESP

FIELD TRIPS

<u># parents / families attending</u>	<u>Conference</u>	<u>Location</u>	<u>Date of Trip</u>	<u>Cost to District</u>
2	Title 1 State Parent Conference	Seven Springs Champion, PA	07/08/2019 - 07/10/2019	\$1,790.00 pd by Title 1 funding

POLICIES

The Superintendent recommends the Boar approve the following policies and copies be filed in the Secretary's office as **Addendum #2018-2019-071:**

- Policy 604: Budget Adoption
- Policy 608: Bank Accounts
- Policy 619: District Audit
- Policy 623: Fiscal Authority
- Policy 623.1: Capital Reserve Fund

REVISED 2018-2019 SCHOOL CALENDAR

The Superintendent recommends the Board approve the revised 2018-2019 School Calendar as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-072.**

2019-2020 SCHOOL CALENDAR

The Superintendent recommends the Board approve the 2019-2020 School Calendar as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-073.**

2019 ALUMNI HONOR ROLL CANDIDATES

The Superintendent recommends the Board approve the following 2019 Alumni Honor Roll candidates:

Alumni Honor Roll Nominees:

Robert Sutton	Class of 1953
Dr. LaTanya White	Class of 1999
Lectica Santiago	Class of 1990

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-074:**

- New Story
- MCIU Internet Services Agreement
- MCIU ACCESS Medical Practitioner Review/Authorization Agreement
- MCIU Discovery Education Streaming Agreement
- Montgomery County Dept of Health & Human Services (BJA-Stop Grant)

2019 BUILDING ENVELOPE PROJECT BID AWARDS

The Superintendent recommends that purchase orders/contracts be awarded to the companies indicated, the award in each case being made to the lowest bidder meeting the required specifications.

Exterior Wall Repairs:	Jones Masonry Restoration Co.	\$344,000
	Harrisburg, Pa 17112	
Roofing Restoration:	JJD Urethane Co.	\$197,070
	Souderton, PA 18964	

MCIU INTERGOVERNMENTAL AGREEMENT

The Superintendent recommends the Board approve the MCIU Intergovernmental Agreement for Shared Student Services as presented and a copy be filed in the Secretary's office as **Addendum # 2018-2019-075.**

PLANCON K: 2018 GOB and 2019 GOB

The Superintendent recommends the Board approve the PlanCon K General Obligation Bonds series 2018 and 2019 as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-076.**

RESOLUTION: COLLECTION PROCEDURES/FEEES FOR DELINQUENT RE TAXES

The Superintendent recommends the Board approve the resolution approving the collection procedures and fees for unpaid real taxes for delinquent accounts and a copy be filed in the Secretary's office as **Addendum #2018-2019-077.**

MCIU SCHOOL BOARD REPRESENTATIVE

The Superintendent recommends the Board elect Bonita Barnhill as representative to serve a one year term beginning July 1, 2019 to June 30, 2020.

AMENDED LAND BANK INTERGOVERNMENTAL AGREEMENT

The Superintendent recommends the Board approve the amended Land Bank Intergovernmental Agreement as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-078.**

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried

NON-CONSENT

None.

INFORMATION

- Monthly Meeting Notice: May 2019

FEDERATION REMARKS

Mrs. Leibold thanked everyone for coming out to the meeting to support the community and students. She noted that the Federation looks forward to participating in the efforts to improve issues happening at the middle school.

ROUND TABLE

Ms. Cranford shared her positive experiences with the Science Club and Girls Today Leaders Tomorrow. She was thankful for the resources that provide the opportunities to the students.

Mr. Hylton – no comment.

Mr. Armato recognized several students and their accomplishments that represent the value of students developing into future leaders.

Mr. Rose thanked Mr. Rusiewicz for his presentation. He encouraged everyone to get out and participate in local events and support the local businesses. It is a great opportunity to demonstrate the good things that happen in the community.

Ms. Bearden congratulated the Alumni Honor Roll nominees. She encouraged all to reach out to the youth, letting them know they are needed. It is important they know adults are interested in them. She invited all to attend the Pottstown Police community meeting on May 2 to discuss to the rash of violence in the community.

Mr. Heidel stressed the importance of publicizing all the good things that happen.

Mrs. Barnhill enjoys participating in the community events. Volunteering shows that people care about their neighborhood, about their community.


Mrs. Lawrence is honored to work with the middle school A-TSI Plan. She continues to look ahead at ways to improve and recognize the good things that are happening. The Pottstown students she meets every day are engaged, caring and intelligent students.

Mrs. Jampo expressed the districts' gratitude to Representatives Rapp and Ciresi for their support for a fair funding formula, HB 961.

Mrs. Francis reminded everyone of the Schuylkill River Trail event this weekend. She noted that three Pottstown student paintings that are currently part of the Chair-ity Auction being held at the Pottstown Public Library have received bids from \$60 to \$500. Mrs. Francis reminded the Board of an executive session for the purpose of negotiations and personnel will take place at the close of tonight's meeting.

ADJOURNMENT

It was moved by Mr. Hylton and seconded by Mr. Heidel that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 7:58 pm.



Maureen Jampó
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
MAY 16, 2019**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, May 16, 2019 at 7:00 PM in the Auditorium of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mr. Raymond Rose and Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez, Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Solicitor, Mr. Stephen Kalis; members of the press and interested citizens.

Mrs. Francis announced the Board met in an executive session for the purpose of personnel. The Board has directed the administration that there is to be no change to position in the music department.

AWARDS

NAMM - Mr. Kelly, Zeswitz Music, presented the Best Communities in Music Education award to the district and music department. The award recognizes the district, teachers, students and parents that excel in music education. Accepting the award on behalf of the Pottstown School District were Mr. Stephen Rodriguez, Mrs. Amy Francis, and the music staff.

Foundation for Pottstown Education - Mr. Rusiewicz gave an updated of the Early College Program and the growth of the program. To date a total of 54 students have completed the course. All the graduates have entered into secondary education or enrolled in colleges or universities. He introduced the Early College graduates and presented each graduate with a certificate.

Dow Book Giveaway – Mr. Moyer presented a brief video illustrating the Dow Book Giveaway sponsored through United Way. Approximately 2,000 books were given away.

Therapy Animal Pilot Program – Mr. Moyer introduced Mrs. Valenti (Rupert Teacher) and “Reggie” (therapy dog). Mrs. Valenti spoke about the positive impact Reggie has had on the students in her class. She looks forward to continuing the program. Mr. Rodriguez noted the district is considering policy implications and is hopeful to have a policy prior to the start of the new school year.

COMMUNICATIONS

District Single Audit Review - PDE letter acknowledging approval.

Keim Street Bridge – Montgomery County Officials, Public Meeting: May 22nd at the Montgomery County Community College.

MINUTES

Mrs. Jampo presented the minutes from the Regular Board Meeting held on April 25, 2019 for Board approval.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of April 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-079**.

TREASURER'S REPORT

Mrs. Jampo presented the Treasurer's Reports for April 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-080**.

COMMITTEE REPORTS

COMMUNITY RELATIONS – Ms. Bearden

The committee met on May 9. Highlights from the meeting included

CURRICULUM COMMITTEE – Mrs. Lawrence

The committee met on May 9th. The majority of the meeting was focused on a music presentation addressing the miscommunication regarding a cut in the music program. The curriculum portion of the meeting was an on moving the elementary report card system to a more Standard Based system. update on the middle school A-TSI (Additional Target and Support Improvement Plan).

A-TSI Update: Mr. Hostetler gave an overview of the plan and the processes already in place. The middle school was identified as an Additional Target and Support Improvement Plan based on three categories (student disabilities, economical disabilities and bi-population). The improvement team is comprised of staff, school board, community members and parents. The improvement process identified three (3) areas for improvement (evidence-based instructional practices, multi-tiered system of supports for academic & behavior, and a climate focus on culture and comprehensive belief that all students can succeed.). The plan will be on display for 28 days, followed by Board approval on June 20th.

FACILITIES/FINANCE COMMITTEE – Mr. Heidel

The committee met on May 2. The committee heard two presentations (P.A.I.D update and PCTV leased spaced at the high school). The committee recommends the 2019 Building Envelope project alternates, the Edgewood Flooring Restoration, contracts, custodial bid awards and student accident insurance renewal as presented on tonight's agenda.

POLICY/PERSONNEL – Mr. Rose

The committee met on May 2. The committee recommends the two personnel positions as presented on tonight's agenda including the four (4) policies regarding taxes, payroll and payment of bills.

BOROUGH LIAISON – Mr. Rose

Highlights from Borough Council's Committee of the Whole meeting were presentations honoring Mr. William Hurter's 102nd birthday, recognition of Pottstown Police Officer of the Year, and P.A.R.T. on service improvements.

PSBA/MCIU/MONTGOMERY COUNTY LEGISLATIVE REPRESENTATIVE – Mrs. Stilwell

No report.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez, presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

None.

BOARD ACTION: Minutes, List of Bills, Treasurer's Report

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the Board approves the minutes from the Regular Board meeting held on April 25, 2019, the list of bills and Treasurer's Report for the period of April 2019.

All members were in favor. Ayes: Nine. Nays: None. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Heidel and seconded by Mrs. Lawrence that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITIONS * ADDENDUM #2018-2019-081.

Administrative: Director of Education (Job Description)

Exempt: Payroll and Accounts Payable Specialist (Job Description)

RESIGNATIONS/TERMINATIONS

Exempt

Lana Dickinson, School Psychologist, Admin, resignation for the purpose of retirement, effective December 31, 2019; hire date June 21, 2000.

Co-Curricular Assignments

Arden Moore, Special Education Department Chair, MS, resignation effective June 11, 2019

LEAVES

Professional

Ratify Lyudmila Migachev, Long Term Substitute Pre-K Counts Teacher, request for leave of absence, effective May 1, 2019, end date tbd.

Lauren Himmelreich, Elementary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date October 14, 2019, end date tbd.

Exempt

Rena Manela, Virtual & Alternative Learning Facilitator, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date September 22, 2019, end date tbd.

CHANGE IN POSITION/SALARY

Exempt

Patricia Calvario, from Payroll Clerk to Payroll and Accounts Payable Specialist, Admin., effective May 19, 2019, \$45,900/yr (replacing M. Peters)

Christina Sellers, from Secretary to Child Accounting/PIMS Specialist, Admin., effective July 1, 2019, \$42,000/yr (replacing M. Bush).

Classified

Ratify Kelly Roth, from Part-time Cafeteria Worker to Substitute Support Staff, effective April 25, 2019, hourly rate per schedule.

ELECTIONS

Professional

Lynn Childs, Special Education Teacher, initial assignment to be Pottstown High School, effective August 20, 2019, \$45,550/yr + Special Education stipend in accordance with Professional Agreement, Step 2-Bach (Contract of K. Corominas).

Classified

Ratify Luis Hernandez, Summer IT Intern, Administration Building, effective May 7, 2019, \$12.00/hr.

MENTOR ASSIGNMENTS

Mentors 18-19

<u>Bldg</u>	<u>Mentor</u>	<u>New Teacher</u>	<u>Stipend</u>
PHS	Kelly Smale	Bartman, Brooke	\$545.00
PMS	Ian Lawrence	Bucci, Iris	\$545.00
Franklin	Cynthia Kuklinski	Diodati ,Heather	\$272.50
PMS	Nickolas Mitchell	Dormer, Emilie	\$136.25
PMS	Jason Bergey	Evans, Patricia	\$545.00
Lincoln	Diane Hahn	Duncan,Samantha	\$272.50
Rupert	Treena Ferguson	Fretz, Kathryn	\$545.00
Barth	Bradley Mayberry	Gokey, Laura	\$408.75
Franklin	Theresa Spitko	Gunderson, Tamara	\$545.00
PMS	Aaron Torrence	Hall, Christine	\$545.00
PMS	Catherine Knapke	Harr, Adrienne	\$272.50
PMS	Nickolas Mitchell	Hayes, Jade	\$545.00
Rupert	Allen Ferster	Hogan, Lindsay	\$545.00
PHS	Michaela Johnson	Irick,Steven	\$545.00
PHS	Andrew Bachman	Konnick, Stephanie	\$136.25
Franklin	Bridget Volinskie	Lepkowski,Christina	\$272.50
PHS	Theresa Dundon	Lineman, Jessica	\$272.50
PMS	Erin Bumbaugh	Lucas, Lindsey	\$545.00
Barth	Megan Walsh	McDevitt,Amada	\$272.50
PHS	Kevin Pascal	McShea, Victoria	\$272.50
PMS	Erin Bumbaugh	Morasco, Theresa	\$545.00
Franklin	Jennifer Palladino	Murray, Danielle	\$408.75

PMS	John Martin	Nullmeyer, Matthew	\$272.50
PMS	Rachel, Ficca	Pershouse Olson, Rebecca	\$545.00
PMS	Arden Moore	Santiago, Eric	\$545.00
PMS	Ginger Angelo	Schwartz, Victoria	\$272.50
PMS	Richard Saylor	Snyder, Mark	\$272.50
PHS	Kirsten Cherneskie	Spade, Emma	\$545.00
Barth	Kathryn Eagle	Winneberger, Jennifer	\$545.00
Barth	Jaime Stringer	Zacharias, Brittany	\$408.75

Mentors 17-18

<u>Bldg</u>	<u>Mentor</u>	<u>New Teacher</u>	<u>Stipend</u>
Barth	Andrea Hunsberger	Alderfer, Gerouldine	\$545.00
Rupert	Corina Miller	Bellevou, Ashley	\$545.00
Rupert	Lauren Crean	Brasco, Georgia	\$545.00
PHS	Dave Caldwell	Chase, Christine	\$545.00
PMS	Lauren Himmelreich	Smith-Corropolese, Krista	\$545.00
Franklin	Theresa Spitko	Frattarelli, Jennifer	\$545.00
PHS	Corby Drone	Gibbons, Liam	\$408.75
PHS	Dave Woodley	Hashem, Lyndsay	\$272.50
Rupert	Cathleen Emerick	Hultz, Kelsey	\$545.00
PHS	Dave Woodley	Irwin, Jeanann	\$408.75
PHS	Andy Bachman	Jarrett, Evin	\$545.00
PMS	MaryAnn Hill	Livingston, Carol	\$545.00
Franklin	Susan Hallman	Malfaro, Stephanie	\$545.00
PMS	Hilary Tutrani	Moyer, Alison	\$545.00
PHS	Helen Bowers	Nau, Christy	\$545.00
Barth	MaryEllen Lammey	Roethlisberger, Stephanie	\$545.00
PMS	Geoffrey Thomas	Samohod, Matthew	\$545.00
PHS	William Parks	Shafer, Kelsey	\$545.00
Barth	Kelli Wolfel	Smith, Rachel	\$408.75
PMS	Geoffrey Thomas	Tupper, Jesse	\$545.00
PMS	Hilary Tutrani	Walker, Renee	\$545.00
Barth	Sherri Stagemyer	Wambold, Cheryl	\$545.00

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the following professional leaves:

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Heather Dailey	21st Century 2019	Washington,	07/16/2019 -	\$1,402 pd by
PMS	Richard Saylor	Summer Symposium	DC	07/18/2019	21st CCLC Grant
Annex	Stephanie Braccili Kimberly Brown	Pre-K Counts / Head Start Supplemental Asst. Prgrm Instr.Inst.	Altoona, PA	06/11/2019 - 06/12/2019	\$600.00 pd by Pre-K Counts Grant

FIELD TRIPS

The Superintendent recommends the Board approve/ratify the following field trips:

<u>#students</u> <u>/group</u>	<u>Conference:</u> <u>Name/Activity</u>	<u>Location</u>	<u>Date of Trip</u>	<u>Cost to</u> <u>Student</u>	<u>Cost to</u> <u>District</u>	<u>Chaperone(s)</u>
2	Dow Global Citizenship	Masasai Mara Region, Kenya	06/28/2019 - 07/09/2019	\$0.00	\$0.00	Andrew Bachman

POLICIES

The Superintendent recommends the Boar approve the following policies and copies be filed in the Secretary’s office as **Addendum #2018-2019-082:**

- Policy 605: Tax Levy
- Policy 606: Tax Collection
- Policy 615: Payroll Deductions
- Policy 616: Payment of Bills

RESOLUTION SUPPORTING STATEWIDE CYBER CHARTER SCHOOL FUNDING REFORM

The Superintendent recommends the Board approve the as presented and a copy be filed in the Secretary’s office as **Addendum #2018-2019-083**

RESOLUTION SUPPORT SB 34 AND HB 526

The Superintendent recommends the Board approve r as presented and a copy be filed in the Secretary’s office as **Addendum #2018-2019-084**

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary’s office as **Addendum #2018-2019-085:**

- Austill's Rehabilitation Serv Inc Addendum
- Pediatric Therapeutic Services
- MCIU Technical Leadership / Support Staffing
- General Healthcare Resources
- CMD Services Inc.
- School Operation Services Group (SOS - Substitute Custodial)

2019 BUILDING ENVELOPE PROJECT

The Superintendent recommends that purchase orders/contracts be awarded to the companies indicated, the award in each case being made to the lowest bidder meeting the required specifications.

Jones Masonry Restoration Corporation -Alt#Lincoln 1: New Aluminum Panel	\$5,000
Alt#Barth 1: Termination Bar Removal	\$3,200
Alt#Barth 2: Wood Panel Replacements	\$6,000

EDGEWOOD FLOORING RESTORATION

The Superintendent recommends the Board approve the Edgewood Flooring Restoration as follows:

- Abatement: USA Environmental Management Inc \$ 9,600.00
- Flooring: Franklin Flooring Inc. \$10,007.00

MCIU JOINT PURCHASING CUSTODIAL BID AWARD

The Superintendent recommends the recommends purchase orders be awarded to the companies as presented, the award in each case being made to the lowest bidder meeting the required specifications

Cooper Friedman Electric	\$944.66
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Interboro Packaging	\$802.80
Office Basics	\$1,039.92
Penn Jersey Paper Company	\$376.92
Pa Paper & Supply	\$4,394.48
Pyramid School Product	\$873.92
Unipack	\$262.00
w.b.mason co inc.	\$2,358.38
Total Custodial Bid Award:	\$11,053.08

STUDENT ACCIDENT INSURANCE 2019-2020

The Superintendent recommends the Board approve the Student Accident Insurance 2019/2020 coverage provided by Alive Risk Ltd. through American Management Advisors as the plan administrator at the following rates: (prices listed below reflect no change over the 2018/2019)

- School Time: \$ 36.00
- 24 Hour Coverage: \$130.00
- Dental: \$ 8.50
- Football Coverage: \$ 60.00 per player

Upon roll call vote, all members voted aye for the above consent items. Ayes: Nine. Nays: None. Motion carried

NON-CONSENT:

The non-consent items were presented for board consideration.

Hearings from Patrons of the Schools (limited to non-consent items):

Comments from the public, students and staff focused on budget considerations in related arts.

- | | | | |
|------------------|-----------------|-----------------|---------------|
| Scott Hoffmaster | Chloe Hebert | Logan Ruyak | Reilly Owens |
| Lisa Rulli | Tammy Vontor | Alivia Lopez | Jessica Moyer |
| Emily Hart | Kayleigh Gibson | Theodore Freese | Laura Johnson |
| Andrew Green | Julia Wilson | James Wilson | Pam Broughton |

Representative Joseph Ciresi spoke about the importance of advocacy. He asked everyone to attend the June 12 Fair Funding Day of Action in Harrisburg.

Board Comments: None.

ELECTION OF BOARD TREASURER

In accordance with Section 404 of the School Code, the Board shall annually elect a Treasurer to serve for one year beginning the first day of July following such an election. The Treasurer’s term shall run from July 1, 2019 to June 30, 2020. Mrs. Stilwell consented to continue as Treasurer.

It was moved by Ms. Bearden and seconded by Mrs. Lawrence to approve Mrs. Stilwell as Treasurer.

Upon roll call vote, all members voted aye. Ayes: Nine. Nays: None. Motion carried.

ADOPTION OF 2019/2020 PROPOSED BUDGET

Mrs. Jampo gave a detailed overview of 2019/2020 Proposed budget. The total proposed budget for 2019/2020 is \$64,302,813 representing a proposed tax increase of 3.3% at the adjusted index, \$97,000 from fund balance and \$363,324 from PSERS reserve. Budgetary challenges include Special Education Funding Subsidy and Special Education expenditures, declining tax base, and charter school tuition costs.

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the Board adopt the 2019/2020 Proposed Budget as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-086**.

Upon roll call vote, the vote was recorded as follows: Mrs. Stilwell: aye, Mr. Rose: aye, Mr. Hylton: nay, Mrs. Lawrence: aye, Mr. Heidel: aye, Mrs. Francis: aye, Ms. Bearden: aye, Mrs. Barnhill: aye, Mr. Armato: aye. Ayes: Eight. Nays: One. Motion carried.

INFORMATION

- Monthly Meeting Notice: June
- Board & Administrator Professional Development

FEDERATION REMARKS

Mrs. Yoder thanked everyone for supporting the students and related arts. She thanked the Board for not cutting funding that supports the arts. She spoke about how related arts impacts lives and the importance to advocate for fair funding so district's are not faced with cutting programs. The Federation is helping to provide busing and child care for the trip to Harrisburg on June 12th (Day of Action).

ROUND TABLE

Mr. Heidel thanked everyone for coming out and thanked Mr. Hostetler for the A-TSI update. He recognizes the tough decisions to be made by the Board. Mr. Heidel extended his congratulations to the graduates of 2019.

Mrs. Barnhill thanked everyone for coming out and stressed the importance to get to Harrisburg and show support for fair funding.

Mrs. Lawrence thanked everyone for sharing their stories. She recognizes the importance of the arts, the great teachers in the district and encourages everyone to advocate for fair funding.

Mrs. Stilwell thanked everyone for coming out and encouraged everyone to advocate for fair funding.

Mr. Hylton – no comment.

Mr. Armato spoke about tonight's presentations and comments as reasons for "Proud to be from Pottstown". He stated he is not willing to support any decision in reducing /eliminating opportunities for role models that have direct contact with students. Mr. Armato stated that pinning one group against another is not resolving the issues. He noted that Pottstown has some of the lowest paid teachers and administrators in Southeast Pennsylvania. The budget issues are not salary related; the problem is in Harrisburg. He encouraged everyone to make the trip to Harrisburg and advocate for fair and equal funding.

Mr. Rose provided some steps to take to advocate for fair funding. Busing and childcare is being worked for the trip to Harrisburg. He encouraged everyone to join the “Advocates for Pottstown” facebook page. The facebook page provides courses of action to support fair funding.

Ms. Bearden stated that it is not the goal of the Board to make cuts. She recognizes the importance of related arts and the importance of advocating for equal funding. She talked about the changes in the tax base and the impact on education. She asked everyone for their help.

Mr. Rodriguez thanked everyone for coming out. He expressed his appreciation to the Board for making tough decisions with thoughtfulness and a willingness to listen to the concerns of the public. He encouraged everyone to call the legislators in support of fair funding.

Mrs. Francis thanked everyone for their support and their passion for the students and the community. It is what makes the job of the Board a difficult one. She noted that each year the Board is faced with the difficult task of balancing the budget, facing issues that are out of their control.

ADJOURNMENT

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 9:37 pm.


Maureen Jampe
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
June 20, 2019**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, June 20, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Kurt Heidel, Mr. Raymond Rose. Absent were Ms. Katina Bearden, Mr. Thomas Hylton, Mrs. Susan Lawrence and Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez, Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Solicitor, Mr. Stephen Kalis; members of the press and interested citizens.

AWARDS

JROTC Distinguished Unit Award

Lt. Col. James Porter spoke about the JROTC Cadets dedication to community service. The unit award is part of the recognition for their hard work. Mrs. Francis placed the ribbon on the unit flag.

Mr. Hylton entered the meeting at 7:11 pm.

PRESENTATION

Pottstown Area Industrial Development Report

Ms. Peggy Lee-Clark provided the Board with copies of the P.A.I.D Annual Report. The PowerPoint presentation summarized business development in the community. Statistics show significant growth and improvement (real estate sale price median, new businesses, employment, etc).

COMMUNICATION

Commentaries on SEL in our schools, Student Election Poll Worker and an editorial on “Pottstown people value their town”.

MINUTES

Mrs. Jampo presented the minutes from the Regular Board Meeting held on May 16, 2019 for Board approval.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of May 2019 to be approved as presented and a copy be filed in the Secretary’s office as **Addendum #2018-2019-087**.

TREASURER REPORT

Mrs. Jampo presented the list of bills paid from the various funds for the period of May 2019 to be approved as presented and a copy be filed in the Secretary’s office as **Addendum #2018-2019-088**.

COMMITTEE REPORTS

COMMUNITY RELATIONS – Mrs. Francis

The committee met on June 13. The committee heard presentations from Ms. Overdorf on the district’s social media/communications and an update from the Family Advisory Committee.

New Business items for discussion included a district communication survey to be sent out in the summer and live streaming committee meetings. The general consensus of the committee was to continue discussion with the full Board. Mrs. Francis asked that this topic be addressed at the July Board Workshop. An Unfinished Business item is finalizing the Staff Welcome Back Breakfast scheduled for August 20th.

Mr. Armato voiced his support of Facebook Live Stream Committee meetings and any public Board meeting. He expressed his thoughts on the concept of being more open and transparent and believes the committee meetings represent a more accurate manner of how the board functions.

Mrs. Francis stressed the importance of having the Community Relations Chair present for discussion and the full Board if possible, noting that discussion will take place at the workshop.

Mr. Armato voiced his disagreement.

Mrs. Francis asked for Board comment. Mr. Heidel, Mrs. Barnhill and Mrs. Lawrence were in favor of discussion at the workshop. Mr. Rose supports live streaming committee meetings. Mr. Hylton opposed.

It was determined that discussion would continue at the workshop.

CURRICULUM COMMITTEE – Mrs. Francis

The committee met on June 13. Mr. Miller was pleased to report the district received a \$2,000 grant from the US Tennis Association. The grant is for one-year and provides funding for coaching and equipment necessary to run the program. Mrs. Lawrence gave a presentation on data she collected from studies on school configurations/programs for 5th grade. Board approval items on tonight's agenda are the Middle School A-TSI plan and a 4 week summer program for Beech Street Learning Studio.

FACILITIES/FINANCE COMMITTEE – Mr. Heidel

The committee met on June 6. The committee heard a presentation from Mrs. Lawrence on data she collected for 5th grade programming options. The committee reviewed two facility projects (Annex Roof Replacement and Edgewood Gutter & Downspout) for bidding process. Items reviewed and recommended by the committee for Board approval include the facility projects bidding process, contracts as shown on tonight's agenda, cafeteria supplies bid award, the Homestead Resolution, annual year end resolutions and the 2019-2020 Final Proposed budget. The final proposed budget represents a balanced budget at \$64,205,813 with at tax increase at the adjusted index of 3.3%, \$97,000 from fund balance and \$363,324 from PSERS reserve.

POLICY/PERSONNEL – Mr. Rose

The committee met on June 6. The committee recommends the personnel positions as presented on tonight's agenda including updated Support Guidelines for Board approval. Policies reviewed and recommended for Board approval are listed on tonight's agenda including a list of old format policies to retire that have been replaced with new PSBA formatted policies.

BOROUGH LIAISON – Mr. Rose

The Borough Council met on June 5th. The majority of the meeting was a presentation by Ms. Peggy Lee-Clark on the P.A.I.D. Annual Report. An information item of interest was the Trails on Tap Event. Trails on Tap is a series of events along the Schuylkill River Trail that begins in Pottstown on June 22th.

PSBA/MCIU/MONTGOMERY COUNTY LEGISLATIVE REPRESENTATIVE – Mrs. Stilwell

No report.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

None.

BOARD ACTION: Minutes, List of Bills, Treasurer's Report

It was moved by Mr. Armato and seconded by Mr. Heidel that the Board approves the minutes from the Regular Board meeting held on May 16, 2019, the list of bills and Treasurer's Report for the period of May 2019.

All members were in favor. Ayes: Six. Nays: None. Absent: Three. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITIONS - ADDENDUM #2018-2019-089

Exempt – Job Descriptions

- (1) Community Coordinator for PTICC (grant funded)
- (2) Pre-K Counts Behavioral Support Manager (grant funded)
- (3) 21st Century Program Director (Part-time/temporary)

Classified – Job Descriptions

- (1) Pre-K SEL Classroom Assistant (grant funded)
- (2) Pre-K Counts Clerk (grant funded)
- (3) HVAC Apprentice

RESIGNATIONS/TERMINATIONS

Professional

Melinda Regensburg, Elementary Teacher, Middle School, resignation effective June 14, 2019; hire date August 25, 2008.

Ratify Megan Emery, Kindergarten Teacher, Barth Elementary, resignation effective May 21, 2019; hire date October 30, 2006.

Ratify Nickolas Mitchell, Secondary Teacher, Pottstown Middle School, resignation effective June 11, 2019; hire date November 12, 2013.

Ratify LeeAnn McCullough, Secondary Special Education Teacher, Pottstown High School, effective June 11, 2019; hire date October 1, 2007.

Ratify Erin Bumbaugh, Elementary Teacher, Pottstown Middle School, resignation effective June 12, 2019; hire date March 5, 2013.

Michael Pagano, Secondary Guidance Counselor, Pottstown High School, resignation effective August 2, 2019; hire date October 3, 2016.

Laura Kehr, Elementary Teacher, Barth Elementary, resignation effective August 15, 2019; hire date November 7, 2018.

Exempt

Karen Kile, Part-time Pre-K Counts Coordinator, Annex, resignation effective June 30, 2019; hire date May 28, 2013.

Classified

Ratify Kelly Roth, Substitute Support Staff, resignation effective May 8, 2019; hire date April 11, 2019.

Ratify Sheena Hardrick, Part-time Cafeteria Worker, Pottstown High School, resignation effective May 29, 2019; hire date November 16, 2018.

Ratify Brian Trostle, Classroom Assistant, Pottstown High School, resignation effective June 11, 2019; hire date August 22, 2007.

Ratify Jose Santiago, Part-time Food Service Driver, Pottstown High School, resignation effective June 11, 2019; hire date February 25, 2019.

Mitchell Milaneck, HVAC/R Mechanic, Maintenance, resignation for the purpose of retirement, effective August 30, 2019; hire date April 23, 1992.

LEAVES

Classified

Ratify Joanne Murray, Classroom Assistant, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act, effective May 10, 2019, end date tbd.

Ratify Jeffrey Angstadt, Custodian, Franklin Elementary, request for leave of absence effective May 9, 2019, end date May 31, 2019.

CHANGE IN POSITION/SALARY

Administrative

David Livengood, from Assistant Principal to Director of Career & Technical Education, Pottstown High School, effective July 1, 2019, \$93,496/yr (replacing J. Delaney).

Professional

Jennifer Winneberger, from Long Term Substitute Teacher to Elementary Teacher, initial assignment to be Barth Elementary, effective August 21, 2019, \$49,000/hr, Step 2 - Mast (contract of E. Eisele)

Correction in Salary: Ratify Emma Spade, Secondary Teacher, Pottstown High School, from \$45,000/yr Step 1-Bach to \$45,500/yr Step 1 B +15 (*previously approved October 18, 2018*)

Classified

Ratify Eric Miller, from Classroom Assistant to Custodian 1, Pottstown Middle School, effective June 17, 2019, \$15.07/hr (replacing S. Stoltzfus).

Kim Baldwin, from Attendance Clerk to Secretary, Pottstown High School, effective July 1, 2019, \$18.23/hr (replacing C. Sellers).

ELECTIONS

Professional

Victoria Collins, Secondary Teacher, initial assignment to be Pottstown High School, effective August 21, 2019, \$45,000/yr, Step 1 - Bach (contract of L. Gibbons).

David Bonilla-Garcia, Secondary Teacher, initial assignment to be Pottstown High School, effective August 20, 2019, \$45,000/yr, Step 1 - Bach, (contract of M. Vought).

Sharon Armentrout, Elementary Teacher, initial assignment to be Franklin Elementary, effective August 20, 2019, \$45,500/yr, Step 1 B+15 (contract of K. Lawler).

Allison Wambach, Elementary Teacher, initial assignment to be Pottstown Middle School, effective August 20, 2019, \$45,000/yr, Step 1 - Bach (contract of M. Regensburg).

Classified

Kirsten Hairston, Classroom Assistant, Pottstown Middle School, effective August 21, 2019, \$13.65/hr (replacing M. Kibler).

Ratify Sadira Hueber, Substitute Nurse, effective June 3, 2019, \$22.15/hr.

Ralph Dries, Custodian 1, Pottstown Middle School, effective July 1, 2019, \$15.07/hr (replacing D. Weider).

Music Accompanists: 2018/2019 Fall and Spring

- (1) Christopher Sperat \$280.00 (rehearsals/concerts)
- (2) Frances Emrick \$280.00, (rehearsals/concerts)
- (3) Robin Ward \$340.00 (rehearsals/concerts)

Mentors: Corrections /Addition

<u>Bldg.</u>	<u>Mentor</u>	<u>New Teacher</u>	<u>Stipend</u>
Franklin	Theresa Spitko	Stephanie Malfaro	\$545.00
MS	Tracy Pasquale	Matthew Samohod	\$545.00
Barth	Kathryn Eagle	Jonna Williams	\$272.50

Co-Curricular Assignments 2018/2019:

Non-Athletic additions/corrections - **Addendum #2018-2019-090.**

SUMMER PROGRAMS ***ADDENDUM #2018-2019-091**

- ESY
- 21ST CENTURY
- SUMMER CLEANING
- BEECH STREET LEARNING STUDIO

FIELD TRIPS

The Superintendent recommends the Board approve the following field trip:

field trip.....

#students /group	Conference: Name/Activity	Location	Date of Trip	Cost to Student	Cost to District	Chaperone(s)
18	HS Cheerleading	Pine Forest Camp Greeley, PA	08/15/2019 - 08/18/2019	\$260.00	\$0.00	Megan Miller Emily Jerdon

POLICIES

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2018-2019-092:**

- 108: Adoption of Textbooks
- 249: Bullying/Cyberbullying
- 704: Maintenance
- 808 Food Services
- 818: Contracted Services Personnel
- 904: Public Attendance at School Events
- 916: Volunteers (replacing #7800)
- Retired Policies

SUPPORT GUIDELINES

The Superintendent recommends the Board approve the Support Guidelines July 1, 2019 to June 30, 2021 as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-093.**

MIDDLE SCHOOL: A-TSI PLAN

The Superintendent recommends the Board approve the Middle School A-TSI Plan as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-094.**

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-095:**

PCTV Lease Termination	Valley Forge Educational (ESY)	Devereux (ESY)
VIDCRUITER Inc	New Story (ESY)	Devereux (ESY)
The Camphill School (ESY)	New Story (ESY)	Devereux (ESY)
Cottage Seven Education (ESY)	New Story (ESY)	Devereux (ESY)
Cottage Seven Education (ESY)	New Story (ESY)	Devereux (ESY)
The Lincoln Center (ESY)	New Story (ESY)	Progressions School
Melmark (ESY)	New Story (ESY)	Invo Healthcare Assoc
Melmark (ESY)	New Story (ESY)	Kelly Serv. Addend. (ESY)
Opportunities School (ESY)	New Story (ESY)	
Pa School for the Deaf (ESY)	Martin Luther School (ESY)	

AUTHORIZATION FOR BID PROCESS

The Board authorizes the Business Administrator/Secretary to proceed with the bid process for the following projects and a copy be filed in the Secretary's office as **Addendum #2018-2019-096:**

- O & S Associates: Annex Roof Replacement
- O & S Associates: Edgewood Roof Drainage(gutter/downspout)

CAFETERIA FOIL / PLASTIC BID AWARD

The Superintendent recommends that purchase orders be awarded to the company indicated, the award being made to the lowest bidder meeting the required specifications.

- Webco Packaging Inc. - \$16,540.14

BUDGET TRANSFER RESOLUTION

The Superintendent recommends the Board approve the Budget Transfer resolution as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-097**

COMMIT FUNDS FOR FUTURE EXPENDITURES RESOLUITON

The Superintendent recommends the Board approve the Commit Funds for Future Expenditures resolution as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-098**

DESIGNATION OF DEPOSITORIES

The Superintendent recommends the Board approve the Designation of Depositories resolution as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-099**

INVESTMENT OF FUNDS RESOLUTION

The Superintendent recommends the Board approve the Investment of Funds resolution and a copy be filed in the Secretary's office as **Addendum #2018-2019-100**

HOMESTEAD / FARMSTEAD EXCLUSION RESOLUTION

The Superintendent recommends the Board approve the Homestead/Farmstead Exclusion resolution and a copy be filed in the Secretary's office as **Addendum #2018-2019-101**

SETTLEMENT AGREEMENT

Motion to approve Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement and release agreement and a copy be filed in the Secretary's office as **Addendum #2018-2019-102**. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board.

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Six. Nays: None. Absent: Three. Motion carried.

NON-CONSENT

Mrs. Jampo reviewed the 2019/2020 Proposed Final Budget for Board consideration. The 2019/2020 Proposed Final Budget presented for adoption represents a balanced budget at \$64,205,813 with at tax increase at the adjusted index of 3.3% or 1.3407 mills, \$97,000 from fund balance and \$363,324 from PSERS reserve.

HEARINGS FROM THE PATRONS (limited to Non-Consent item)

None.

BOARD COMMENTS:

Mr. Armato expressed his concern about issues in the district that cannot be resolved due to budget constraints. He noted students are denied education opportunities, district facilities go without the necessary repairs and the district is in competition to keep good educators. Legislatures' in Harrisburg fail to take action for fair funding. He stressed the importance to continue to fight for fair funding.

Mrs. Barnhill was proud to participate in the June 12 rally. She encouraged everyone to contact their legislatures, to continue to advocate for fair funding.

ADOPTION OF 2019/2020 PROPOSED FINAL BUDGET

The Superintendent recommends the Board adopt the 2019/2020 Proposed Final Budget as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-103**

It was moved by Mr. Armato and seconded by Mr. Hylton that the Board adopt the 2019/2020 Proposed Final Budget as presented.

Upon roll call vote, the vote to adopt the 2019/2020 Proposed Final Budget was recorded as follows: Mr. Armato: aye, Mrs. Barnhill: aye, Mrs. Francis: aye, Mr. Heidel: aye, Mr. Hylton: nay, Mr. Rose: aye. Ayes: Five. Nays: One. Absent: Three. Motion carried.

NEW BUSINESS

Edgewood Building

Mr. Rodriguez recapped the past months discussions regarding Edgewood, exploring options for students, entertaining a 5th grade center at Edgewood. Discussions included a timeline to make preparations. Preparations would need to begin now in order to have all the changes in place for the start of the 2020/2021 school year. Mr. Rodriguez asked the Board for direction to open Edgewood as a 5th Grade Center in 2020/2021. The general consensus of the members present were not in favor of moving forward at this time. Board members concerns focused on funding the project.

Mr. Rodriguez thanked the members for their direction not to move forward with Edgewood as a 5th grade center at this time.

INFORMATION

1. Monthly Meeting Notice: August 2019
2. Pottstown Pride Winter Sports
3. Board Workshop: July 25th – public meeting
4. Chrome Book 1:1 Update

FEDERATION REMARKS

Mrs. Leibold thanked the administration in advance for the work they will be doing to prepare for the new school year. She noted the teachers will also take part this summer in professional development in preparation for the new school year as well as taking advantage of the opportunities to enjoy the time with family.

ROUND TABLE

Mr. Hylton – no comment.

Mr. Armato reiterated the trip to Harrisburg was invigorating. It was energizing to see people's willingness to the right thing.

Mr. Rose noted the rally was inspiring to see the Pottstown community engage in advocating for fair funding. He encouraged everyone to join the Facebook group which provides actual steps on what to do.

Mr. Heidel – no comment.

Mrs. Barnhill echoed the comments. She stressed the importance to continue advocating for fair funding.


Mr. Rodriguez thanked Governor Wolf for his veto on funding private schools. He reported that some legislation on cyber/charter schools was recently passed in House of Representatives. Mr. Rodriguez noted that some of the legislation pertains to accountability but also some will have a negative impact on districts. It is important to continue opposing this legislation.

Mrs. Francis invited everyone to the Go Fourth event with a variety of activities and fireworks. She mentioned that volunteers are greatly appreciated. Mrs. Francis reminded the Board there will be an executive session following the meeting.

ADJOURNMENT

It was moved by Mrs. Barnhill and seconded by Mr. Rose that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 8:20 pm.

EXECUTIVE SESSION FOR THE PURPOSE OF NEGOTIATIONS, PERSONNEL, SECURITY.


Maureen Jampo
Board Secretary